

**AGENDA
COUNCIL MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
January 14, 2025
3:00 pm
Council Chambers**

A. ADOPTION OF AGENDA

B. DELIGATION

C. MINUTES/NOTES

1. Council Committee Minutes
 - December 10, 2024
2. Council Meeting Minutes
 - December 10, 2024

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

- a) Proposed Modifications to MD Road (Road plan 2307 near Beauvais Lake Park)
 - Delegation from December 12, 2024

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Shaping Energy Future Competitiveness Engagement Report
2. Reeve Rick Lemire – Division 2
3. Councillor Dave Cox – Division 3
4. Councillor Jim Welsch - Division 4
5. Councillor John MacGarva – Division 5

G. ADMINISTRATION REPORTS

1. Operations

- a) Public Works Department Report
 - Report from Public Works dated January 7, 2025
 - Schedule A – Shop/Fleet Report
 - Request for Winter Maintenance on Township Road 8-4
- b) Utilities & Infrastructure Report
 - Report from Utilities & Infrastructure dated January 6, 2025
- c) Oldman Reservoir Emergency Intake; Capital Adjustment
 - Report from Utilities & Infrastructure dated January 6, 2025

2. Finance

- a) December Accounts Receivable Penalty
 - Report from Finance, dated January 7, 2025
- b) Bridge File #74048 Funding Change
 - Report from Finance, dated January 7, 2025

3. Planning and Community Services

- a) Bylaw 1353-25 (Bylaw Enforcement Officer Bylaw)
 - Report from Planning and Development, dated January 9, 2025

4. Municipal

- a) CAO Report
 - Report from Administration, dated January 7, 2025
- b) Revised Policy A-ADMIN-003 Organization Chart
 - Report from CAO, dated January 9, 2025

H. CORRESPONDENCE

1. For Action

- a) Castle Mountain Community Association Golf Classic Partnership/Sponsorship Package
 - Fundraiser for Firesmarting at Castle
- b) Nominations for 2024–2025 Minister’s Seniors Service Awards
 - Nominations close April 30, 2025
- c) Meeting Request with Minister McIver
 - Meeting during Spring Convention March 17-19, 2025
- d) Prime Minister's Awards for Teaching Excellence
 - Request for Nominations

2. For Information

- a) Non-Renewal of FCM Membership for 2025
 - County of Stettler No. 9
- b) Municipal Affairs Concern
 - Letter from Resident Phil Burpee

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Appointment to Committees – FOIP Sec. 24.1

K. ADJOURNMENT

MINUTES
REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
Tuesday, December 10, 2024 11:00 am
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors, Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Public Works Manager Alan McRae, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the December 10, 2024, Committee Meeting be approved as presented.

Carried

2. Delegation

Sue McLain and Leah Parker attended the meeting to discuss their property North of Beauvais Lake Park. They represent the eight owners of the three properties that this road affects and are asking the MD for the following:

1. Council approve this improvement of a MD road;
2. Consider increasing MD cost-shared portion of funding for the upgrade of their infrastructure to provide these ratepayers safe access to their properties;
3. Council consider helping fund these upgrades to minimum standard road design, even though policy states funding would only be directed to New Road Design Specs.

They have investigated three options for improving the road, each of which has been quoted.

- 1a. Improve the upper 240m portion to 10% grade and follow the minimum standard road specs so as not to preclude a time where it would still be feasible to bring that standard up to New Road Design specs without having to re-do any of the existing work (quoted \$29,447);
- 1b. As above, but improve the upper 240m to New Road design specs (quoted \$37,994);
2. Improve the entire road to New Road Design spec, where the MD would take over and maintain (quoted \$125,000).

The difference in cost of doing this in stages (as opposed to all at once) is negligible. Other than some mobilization and demobilization costs, there would be little work to be undone or redone because of a staged approach.

Council will discuss further at the next meeting. Sue McLain and Leah Parker left the meeting at this time, the time being 11:20 am.

REGULAR COUNCIL COMMITTEE MEETING
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
TUESDAY, DECEMBER 10, 2024

3. Closed Session

Councillor Dave Cox

Moved that Council move into closed session to discuss the following, the time being 11:23 am.

- a) ISL Engineering – FOIP Sec. 23.1
- b) Public Works Call Log – FOIP Sec. 24.1
- c) Draft Budget – FOIP Sec. 23.1

Councillor Jim Welsch

Moved that Council move out of closed session, the time being 1:55 pm.

Carried

4. Round Table

- Public Works Study Update
- Unimproved Roads
- Permanent Snow Fence Concern
- Approach Request
- Community Foundation Funding for Pincher Creek
- Traffic Concerns

5. Adjournment

Councillor John MacGarva

Moved that the Committee Meeting adjourn, the time being 2:08 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

MINUTES
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
REGULAR COUNCIL MEETING
DECEMBER 10, 2024

9918

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, December 10, 2024 at 3:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

PRESENT Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

STAFF CAO Roland Milligan, Public Works Manager Alan McRae, Financial Manager Brendan Schlossberger, Utilities & Infrastructure Manager David Desabrais, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

A. ADOPTION OF AGENDA

Councillor Tony Bruder 24/531

Moved that the agenda for December 10, 2024 be amended to include:

Finance

d) 2025 Budget

Planning

- a) Notice of Public Hearing – Rezoning in Village of Cowley
- b) Renewable Power Development Policy – Provincial Update

Action

- a) Disaster Recovery Program Letter

Closed

- a) Pincher Creek Emergency Services Commission – FOIP Sec. 23.1

AND THAT the agenda be approved as amended.

Carried

B. DELEGATION

C. MINUTES

- 1) Council Committee Meeting Minutes – November 26, 2024

Councillor Tony Bruder 24/532

Moved that the minutes of the Council Committee Meeting of November 26, 2024 be approved as presented.

Carried

- 2) Council Meeting Minutes – November 26, 2024

Councillor Dave Cox 24/533

Moved that the minutes of the Council Meeting of November 26, 2024 be approved as presented.

Carried

Minutes
Council Meeting
Municipal District of Pincher Creek No. 9
December 10, 2024

3) Special Meeting – November 27, 2024

Councillor Jim Welsch 24/534

Moved that the minutes of the Special Meeting of November 27, 2024 be approved as presented.

Carried

D. UNFINISHED BUSINESS

E. BUSINESS ARISING FROM THE MINUTES

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
 - Waterton Biosphere Newsletter November 2024
 - Parade of Lights
 - Crowsnest Pincher Creek Landfill Association
2. Reeve Rick Lemire – Division 2
 - Mayors and Reeves
 - Pincher Creek Emergency Services
3. Councillor Dave Cox– Division 3
 - Pincher Creek Emergency Services Commission
 - Pincher Creek Foundation
 - Parade of Lights
 - Castle Valley Fire Guard Program
 - Heritage Acres Pancake Breakfast with Santa
4. Councillor Jim Welsch - Division 4
 - Pincher Creek Foundation
 - Heritage Acres Pancake Breakfast with Santa
5. Councillor John MacGarva – Division 5
 - Parade of Lights
 - Lundbreck Citizens Council Christmas Dinner
 - Heritage Acres Pancake Breakfast with Santa

Councillor John MacGarva 24/535

Moved to accept the Committee Reports as information.

Carried

G. ADMINISTRATION REPORTS

1. Operations

a) Public Works Operations Report

Councillor Dave Cox 24/536

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period November 18, 2024, to December 1, 2024, as information.

Carried

b) Utilities & Infrastructure Report

Councillor Tony Bruder 24/537

Moved that the Utilities & Infrastructure report for November 21, 2024, through December 2, 2024, be received as information.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 10, 2024

2. Finance

a) Updated Financial Policies

Councillor Dave Cox 24/538

Moved that Council approve updated Procurement Policy C-FIN-528, as presented.

Carried

Councillor Jim Welsch 24/539

Moved that Council approve updated Fees and Charges Policy C-FIN-529, as presented.

Carried

b) Legal Fees from AUC Filing

Councillor Dave Cox 24/540

Moved that Council approve \$25,000 for the legal fees from AUC filing, with said funds coming from the Tax Rate Stabilization Reserve;

AND THAT Council approve \$25,000 for additional legal fees incurred in 2024, with said funds coming from the Tax Rate Stabilization Reserve.

Carried

c) Air Photos for GIS Imagery

Councillor Tony Bruder 24/541

Moved that Council approve \$66,000 for Air Photos for GIS Imagery, with said funds coming from the Tax Rate Stabilization Reserve.

Carried

d) Budget 2025

Councillor Tony Bruder 24/542

Moved that the MD of Pincher Creek No. 9 2025 Budget be approved as presented.

Carried

3. Development and Community Services

a) Notice of Public Hearing – Rezoning in the Village of Cowley

Councillor John MacGarva 24/543

Moved that the MD advise the Village of Cowley that there are no concerns regarding the Notice of Public Hearing for the rezoning in the Village of Cowley to redesignate the lands at 207 3rd Street from “Parks and Open Space” to “Direct Control”.

Carried

Minutes
 Council Meeting
 Municipal District of Pincher Creek No. 9
 December 10, 2024

b) Renewable Power Development Policy – Provincial Update

Councillor Tony Bruder 24/544

Moved that the Provincial update on the Renewable Power Development Policy be received as information.

Carried

4. Municipal

a) CAO Report

Councillor Jim Welsch 24/545

Moved that Council receive for information, the CAO Report for the period November 25, 2024 to December 6, 2024.

Carried

b) 2025 Coffee with Council

Councillor Jim Welsch 24/546

Moved the 2025 Coffee with Council meetings be scheduled as followed:

- Twin Butte - February 18, 2025
- Summerview - April 15, 2025
- Beaver Mines - June 17, 2025
- Lundbreck - September 16, 2025
- MD Office - November 18, 2025

Carried

H. CORRESPONDENCE

1. For Action

a) Disaster Recovery Program Letter

Councillor Tony Bruder 24/547

Moved that Council appeal the response from the Disaster Recovery Program;

AND THAT all relevant Ministers be copied on the response.

Carried

2. For Information

Councillor John MacGarva 24/5

Moved that the following be received as information:

- a) FCM Response to Wheatland County Council - Dated December 2, 2024
- b) Pincher Creek Family Centre - Thank you

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Minutes
Council Meeting
Municipal District of Pincher Creek No. 9
December 10, 2024

Councillor Jim Welsch 24/548

Moved that Council move into closed session to discuss the following, the time 4:29 pm.

- a) Utility Bylaw Rate Discussion – FOIP Sec. 23.1
- b) Draft Policy C-CO-003 Public Participation – FOIP Sec. 23.1
- c) Pincher Creek Emergency Services Commission Survey – FOIP Sec. 23.1

Councillor John MacGarva 24/549

Moved that Council move out of closed session, the time being 5:16 pm.

Carried

- a) Utility Rate Bylaw

Councillor Tony Bruder 24/550

Moved that the Utility Rate Bylaw letter be mailed to users as amended, once Canada Post strike has ended,

AND THAT a date for the Open House be planned for a later time to allow for appropriate advertising and mailing.

Carried

- b) Policy C-CO-003 Public Participation

Councillor John MacGarva 24/551

Moved that Council approve Policy C-CO-003 Public Participation as presented.

Carried

- c) Pincher Creek Emergency Services Commission Survey

Councillor Jim Welsch 24/552

Moved that the discussion on the Pincher Creek Emergency Services Commission Survey be received as information.

Carried

K. ADJOURNMENT

Councillor Tony Bruder 24/523

Moved that Council adjourn the meeting, the time being 5:05 pm.

Carried

REEVE

CHIEF ADMINISTRATIVE OFFICER

RoadPlan 2307 Homeowners
 MacLean/Parker/Wong, Moffat
 (NW 31-5-1-5), Strom &
 Wigglesworth (SW 31-5-1-5)

Municipal District of Pincher Creek Council - Council Meeting of December 10, 2024

Proposed Modifications to MD Road (Roadplan 2307 near Beauvais Lake Park)

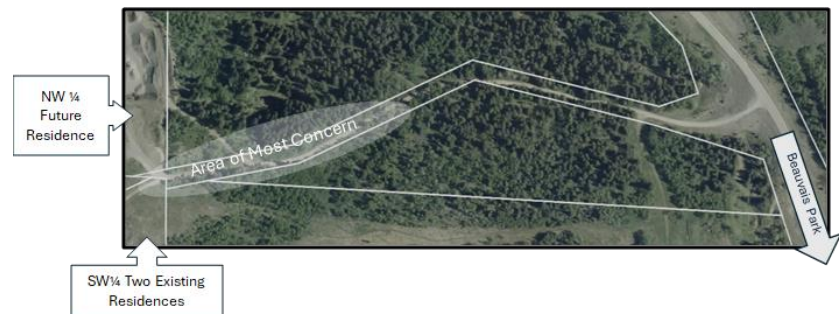
Introduction and Background

Purpose & Scope

We are here today to express our concerns about the unimproved municipal road used to access our parcels as we worry that a portion of the road is a liability when it comes to accessibility for emergency services. Our hope is that the municipality will consider joining us in improving this portion of the MD's road network and contribute to the development of this asset.

The Details

The unimproved municipal road spans approximately 600m from Hwy 775 to our collective property access points at the end of that road. We would improve that road to New Road Standards but find this cost prohibitive at this time.



The quotes for improving the road to New Road Standard Specs is at least \$125,000 (our lowest of 3 different quotes). This doesn't include professional survey or any engineering requirements that may arise.

Once we realized it may not be realistic to tackle this whole project at once, we started concentrating on the main issue at hand - that being the grade of the upper/final 240m. The grade is such that it can be difficult to clear in the winter which makes it impassable at times. Clearing snow is normally a manageable task for the rest of the road, however the requirement to clear is much higher on the hill than the rest.

We have discussed our situation with Pincher Creek Emergency Services, and they agree that any improvements to the road would also be beneficial to PCES. I have a letter of support from the Chief of PCES. Whether it be increased response time, an inability to get through to the end of the road, or having to respond on foot, there are considerable concerns with the grade of the end of this road.

The Ask

While we understand that the onus is expected to be on the landowners to improve these roads to certain specifications, we are here today in the hopes that:

1. Council will approve this improvement on MD land
2. Consider increasing their cost-shared portion of funding for the upgrade of their infrastructure to provide these ratepayers safe access to their properties.
3. Council would consider helping fund these upgrades to minimum standard road design even though policy states funding would only be directed to New Road Design Specs

We would consider upgrading the upper portion of the road as a significant improvement for this safe access.

The Plan

At this point in time, we have investigated 3 options for the improvement of the road, each of which we can provide quotes.

- 1a. Improve the upper 240m portion to 10% grade and follow the minimum standard road specs so as not to preclude a time where it would still be feasible to bring that standard up to New Road Design specs without having to re-do any of the existing work (**quoted \$29,447**)
- 1b. As above but improve the upper 240m to New Road design specs (**quoted \$37,994**)
2. Improve the entire road to New Road Design spec where the MD would take over and maintain (**quoted \$125,000**).

The difference in cost of doing this in stages (as opposed to all at once) is negligible. Other than some mobilization and demobilization costs, there would be little work to be undone or re-done because of a staged approach.

Closing

Our intent is to spend more time on our properties in the municipality and to feel safe in doing so. **Our request to Council today is that you consider at least funding 50% of the cost of upgrading the upper 240m of this road to minimum road specs and attaining no more than a 10% grade along the portion upgraded.**

Sincerely,

Sue MacLean and Leah Parker (for MacLean et al, Strom and Wrigglesworth)

RoadPlan 2307 Improvement Requirements Near Beauvais

We are a group of 3 ratepayers at the end of RoadPlan 2307 (just north of Beauvais Lake Park) asking for MD input regarding the modification of this road.

The Plan

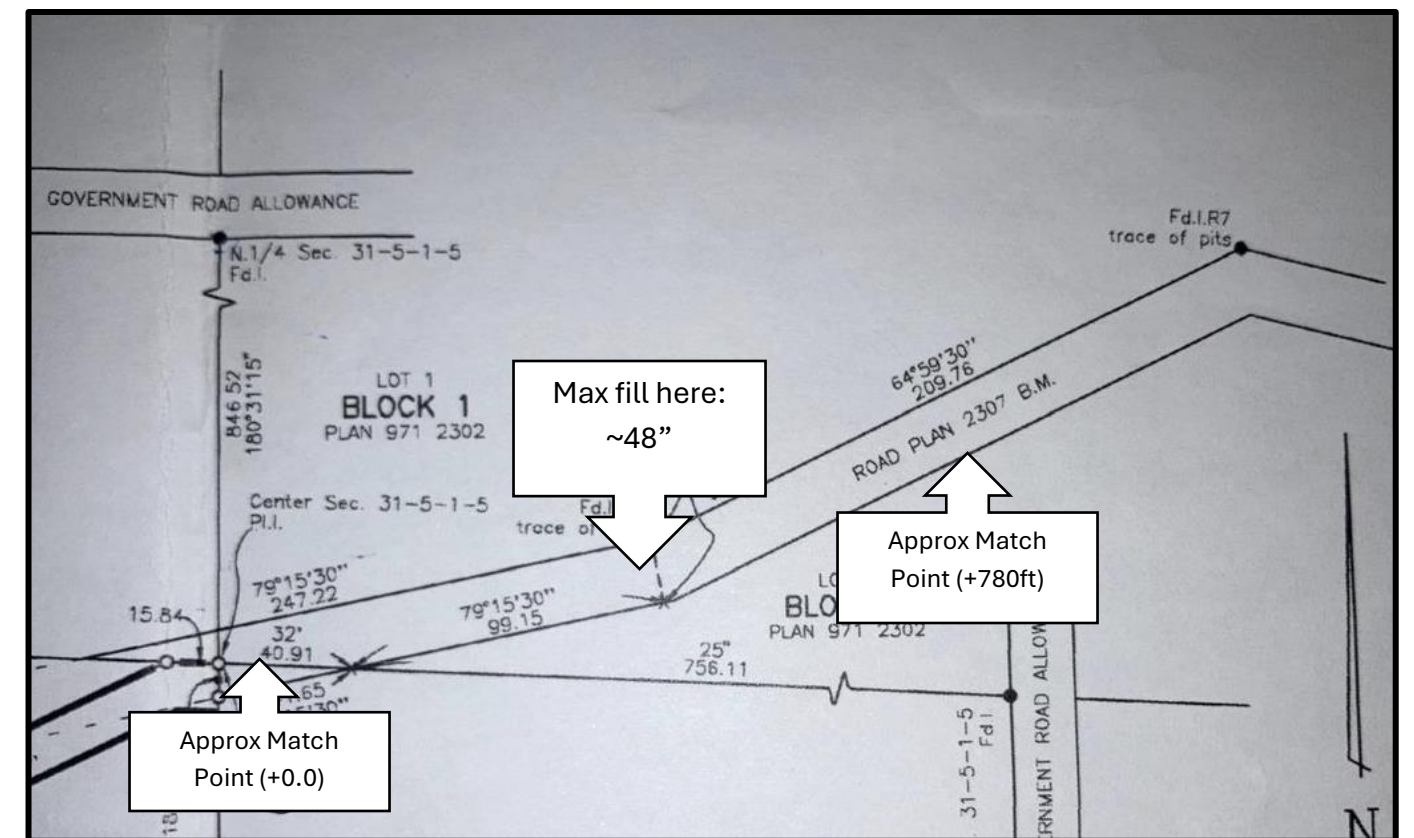
To make this road:

- safer and more consistently useable for winter access
- less steep by modifying the existing hill
- eventually comply with the full “new road MD spec”

The Ask

We are requesting:

1. Permission to modify the critical part of the MD Road at least to the “minimum road standard”
2. Funding for 50% of the project to provide better winter emergency access for these ratepayers and improve permanent MD infrastructure



Shaping Energy Future Competitiveness
in Southern Alberta

Engagement Report

Pincher Creek, Alberta & Area

DECEMBER 04, 2024



About This Work

The Roadshow Program

Since 2018, The Energy Futures Lab has worked with 14 different communities across Alberta to explore the opportunities and challenges arising from the energy transition in their unique contexts.

In collaboration with host community partners, the program harnesses knowledge, skills and networks within the community combined with those of the Energy Futures Lab Fellows and Ambassadors.

Acknowledgements

The Lab was invited to work with the Town of Pincher Creek and the M.D. of Pincher Creek, and supported by the Southwest Alberta Sustainable Community Initiative (SASCI). A dedicated local Convening Team stewarded the process.



The Energy Futures Lab

The Energy Futures Lab is an award-winning, Alberta-based not-for-profit organization that brings together a network of leading thinkers and innovators from across the energy system. It was established to enable collaboration around the polarized subject of energy transition and tackle some of its most pressing issues.

Since 2015, the Lab has worked with over 20,000 stakeholders, Rights and Title Holders from across Canada to collaboratively accelerate progress towards [our vision of an equitable and net-zero energy future](#), drawing on diverse perspectives to find innovative and enduring solutions to complex, system-level challenges.

A Team Effort

Convening Team

Tristan Walker - Massif Energy, EFL Fellow

Marie Everts - GoA, Regional Economic Development Specialist

David Desabrais - MD Pincher Creek

Bev Thornton - Director of the REDA (Alberta Southwest, member of the Southern Alberta alternative energy partnership)

James Van Leeuwen - Member of the community, owner of Headwaters Utility, previous EFL Fellow

Kim Kozak - Town of Pincher Creek

Diandra Bruised-Head - Kainai Blood Tribe

Wesley Crow Shoe - Piikani Nation

Energy Futures Lab Team

Matt Mayer - Advisor, Strategy & Design

Karen Selby - Specialist, Design & Delivery

Keren Perla - Innovation Architect / Project Director (Competitiveness)

Signe Spence - Manager, Portfolio & Engagement





Who's Who

Organizations represented included:

MD of Pincher Creek

Town of Pincher Creek

Alberta Southwest

REDA

SASCI

Chief Mountain Gas

TransAlta

SouthGrow

Fortis

ATCO

Blood Tribe

Parks Canada

Rural Routes to Climate Solutions

Pincher Creek Chamber of
Commerce

Village of Cowley

Town of Claresholm

GP Energy Analytics

Kainaiwa Resources Inc.

‘Why’ Pincher Creek & Area

Shaping Energy Competitiveness

Shifting global markets and decarbonization activity are creating significant economic opportunities that regions across Alberta are uniquely positioned to seize, given their access to resource endowments, a growing presence of innovators and the potential to grow exports in key areas.

On October 8th and 23rd, 2024, leaders and champions for Pincher Creek and area gathered to collaboratively explore emerging economic opportunities and identify top opportunities for economic sectors positioned to grow and scale as the world continues to decarbonize and that would build on the area’s rich history of industrial development, innovation and leadership in renewable energy and agriculture alongside a deep care for the environment.



“We need to remember how our decisions today will affect our grandchildren. There is no more important reason for why we need to think longer term, bigger picture and why sustainability matters.”

- Participant



Our Journey Together

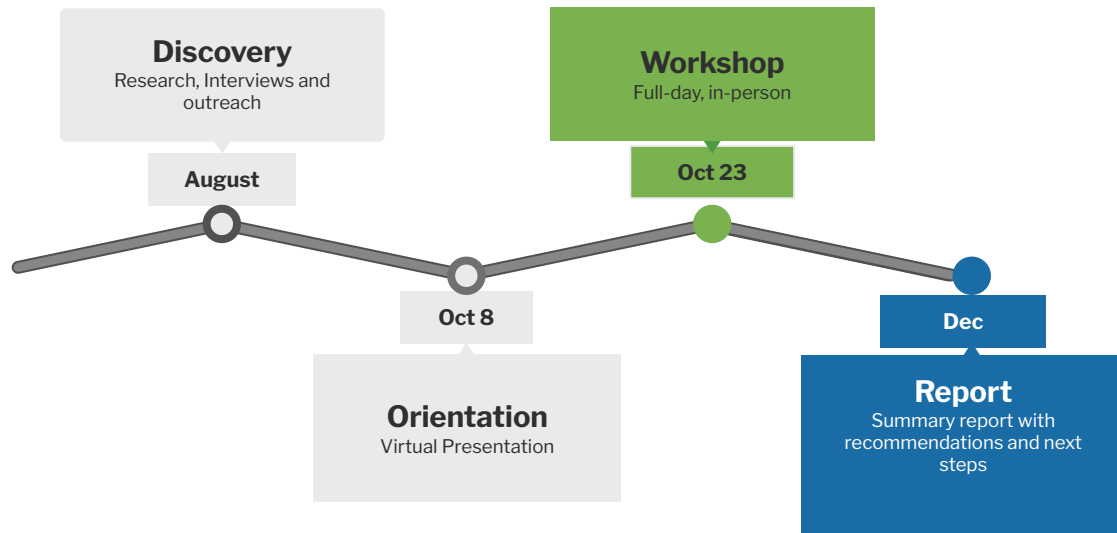
Purpose and Process

In July 2024, a convening group of partners agreed to galvanize a 4-phase community engagement.

Purpose: Explore and get shared on economic opportunities to pursue in Pincher Creek and area

Objectives

- Strengthen connectivity across actors
- Explore economic opportunities for the region's competitiveness as global markets shift to net-zero
- Explore how regional leaders might capitalize on these opportunities
- Brainstorm and discuss collaborative action opportunities



What We Heard

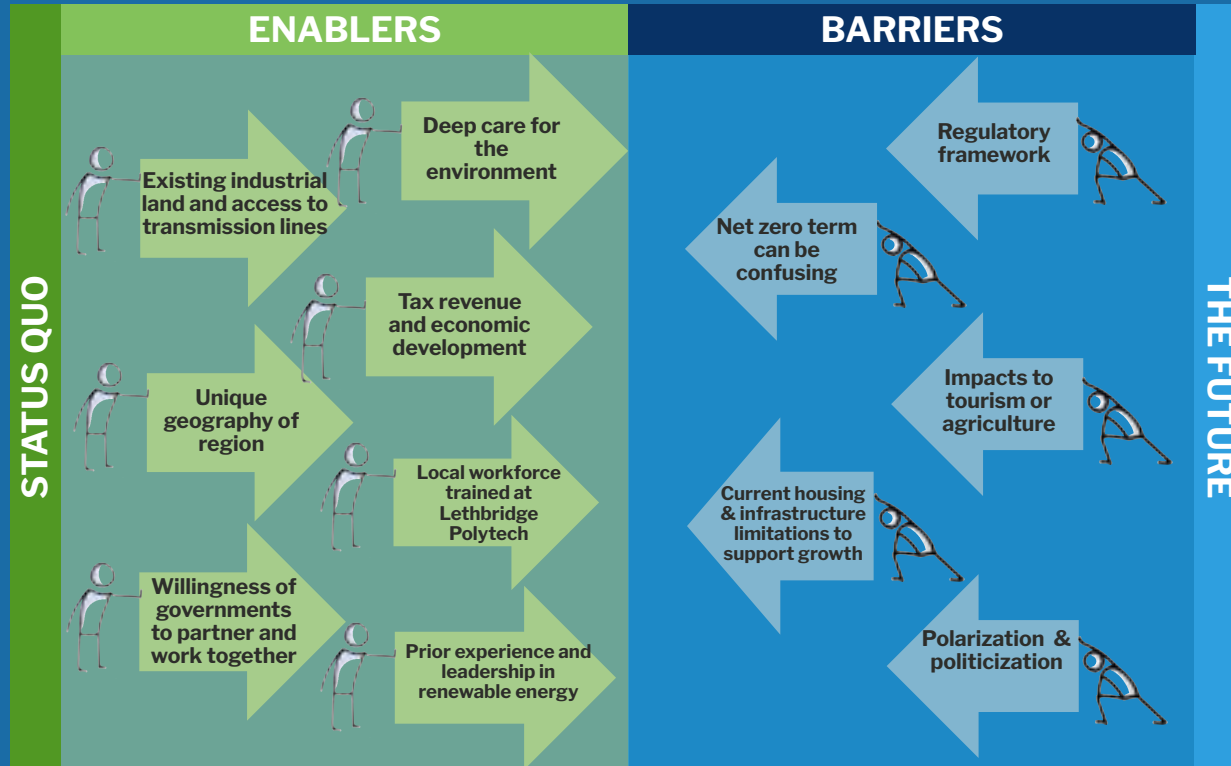
Before we gathered in person for the workshop, we met with local leaders representing municipal and Indigenous government, agriculture, industry, innovators & entrepreneurs, small business, academia and regional economic development groups.

Through a series of informal interviews we learned what's important to people in Pincher Creek and area:

- Local leadership: Pincher Creek has an outstanding legacy of renewable energy leadership.
- The 'how' is important: the way in which projects are developed matters; need to balance reconciliation, the region's agricultural significance, community values, and education .
- Indigenous leadership: The Piikani Nation and the Blood Tribe are actively exploring net-zero projects and partnerships.
- Barriers and enablers: the area has a number of unique strengths and is poised for opportunities in carbon sequestration and wind, but barriers to development continue to exist. A thoughtful approach is required to explore new industries or opportunities.
- Framing matters: the area needs a narrative that resonates with its community-minded population. Net-zero can feel polarizing and people need to see themselves in the solution.
- The economy: some concerns remain about reliance on intermittent energy sources like wind and solar and there are positive indicators for a more diverse approach to energy technologies.
- Connection to land and place: there is deep care for the environment connected to the region's agricultural roots.

What We Heard

Interview participants identified key enabling factors and barriers to net-zero opportunities for Pincher Creek and area





Our Convening Question

How might Pincher Creek and area seize economic opportunities for the region's competitiveness as global markets shift to net-zero in order to generate the best possible outcomes for current and future generations?

It's about the people: the quality of life and lifestyle of current and future residents was placed as a top priority in the conversation, and a key theme identified by the convening team was the need for leadership at all levels.



Orientation

We brought regional leaders and representatives together to explore these topics during an online orientation on October 8th.

Rose, bud, thorn

After reviewing the barriers and enables, participants discussed what success looks like and surfaced existing net-zero opportunities before engaging in small group discussions on what they liked, would change, or wouldn't move forward.

Rose (liked)

Alignment with Energy Transition and Agriculture: The focus on agriculture and renewable energy resonated strongly as opportunities relevant to Pincher Creek.

Leveraging Existing Strengths: Participants valued the existing infrastructure, organizational support, and research capacity in the region

Community-Driven Approach: The diversity of participants a stewardship mindset felt optimistic for building on local successes while balancing competing values.

Bud (would change)

Clarity and Education: need for clear definitions and accessible information to help citizens, councils, and administrations make informed decisions.

Long-Term Vision & Planning: a strategic vision that transcends political cycles and focuses on attracting investment and supporting innovation is essential.

Community Engagement: addressing trust gaps from past energy projects could improve communication and foster collaboration.

Thorn (what's lacking and why)

Critical Missing Elements: Key technologies like battery storage and CCUS, along with baseline infrastructure like housing, were noted as not being addressed.

System Constraints: addressing barriers like limited intertie capacity, stalled projects, and regulatory inefficiencies.

Economic and Political Risks: Concerns over funding sustainability and the impact of political turnover on long-term plans highlight vulnerabilities in execution.

The discussion emphasized the importance of building on regional strengths while addressing barriers, especially when it comes to community engagement as an enabler for regional energy competitiveness.



Leadership

“Leadership is analogue - coming together in person and creating real space for respect and collaboration.”

- participant

“When realizing new things, leadership requires a willingness to be unpopular in the runway for your idea.”

- participant



Centering on Leadership

Leadership is crucial for creating the enabling conditions to scale emerging economic opportunities

Leadership encompasses a broad set of mindsets and behaviors. So while it can feel ambiguous, leadership, in particular community leadership, is critical for aligning people in a collective direction. It enables them to work together, accomplish shared goals, and adjust to changing environments.

Participants explored elements of leadership and identified the following characteristics and practices that future economic and energy opportunities would require of those in the community and surrounding area.



Sustainability — long-term thinking for the community, Nations and whole region



Collaboration — working together across divides



Trust — built through two-way relationships



Adaptability — continuously adapting to what matters to communities



Risk Taking — able to see, identify and take action in service of new ideas



Inspirational — value-driven with a deep sense of purpose and responsibility to create positive change

“Based on my own experience... our work only goes at the speed of trust. So unless you build that trust the work will not go anywhere.” - workshop participant

Local Leadership in Action

During lunch, two local leaders shared their experiences. Their stories provided a valuable backdrop to the conversations at hand.

Art Bonertz, Former Mayor of Pincher Creek

A stalwart of the community, Art shared his experience bringing people together to create a vision for Pincher Creek in the late 1990s, emphasizing the importance of working together and holding new ideas up to your collective vision to see if they fit. He left the group with a motto that helped him stay motivated to make change over the years *“If it’s meant to be, it’s up to me!”*.

Jolaine Healy, Energy Efficiency Coordinator, Blood Tribe

Jolaine shared her experience working on an innovative high school student employment program, provided by the Blood Tribe Employment and Skills Training department (BTEST) called the Blood Tribe Energy Efficiency Program. She shared how the program incorporates Blackfoot values, invests in the community’s youth, and shares knowledge gained back with the community to facilitate two-way learning.



Thinking Big

For innovation to thrive it can require a whole-systems approach. Often times, leadership comes in the form of supporting an emerging new technology or system.



A History Lesson that Still Resonates Today

In discussing the future of Pincher Creek in a net-zero economy, participants kept coming back to the story of the light bulb.

One participant shared the example of how it took 40 years for the light bulb to take hold - Edison didn't just work on the light bulb itself, **he realized that for the light bulb to take off he needed to create an entire system for lighting.**

While Edison's light bulb was a great invention, *by itself* it wasn't a game changer. He also recognized that a suite of innovations were required to make it widely usable and so developed electricity generation, distribution systems, and even the first electric meter to track customer use.

This system of lighting was eventually widely adopted, due in large part to thinking about the system holistically.



Net-Zero Opportunities

Defining Net-Zero

A net-zero future is one that firstly eliminates or reduces greenhouse gas (GHG) emissions produced — direct and indirect — and addresses the remaining emissions through use of offsets and removal technologies.

While there are number of economic and energy growth opportunities aligned with decarbonization towards a net-zero future, it is important to note these are a subset of economic opportunities for the region and province.

The Energy Futures Lab, along with The Transition Accelerator and the Smart Prosperity Institute, have undertaken a study of these opportunities for Alberta, and want to know where and how regions (like Pincher Creek and area) can act on them.

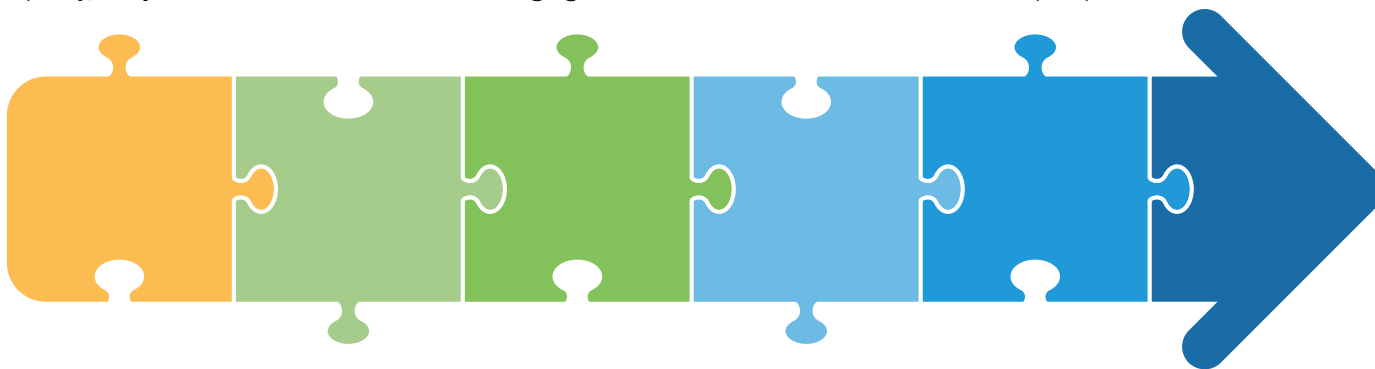
Focus of the Alberta's Net-Zero Competitiveness Study

Regardless of whether we put net-zero in front of these, the emerging industries in the study have strong growth and export potential in both international and interprovincial markets.

1. Build the evidence base for net-zero as a place where wealth, prosperity, and jobs exist

3. Focus on markets where exports are expected to grow or emerging ones to scale

5. Better understand the investment case from a demand-side perspective

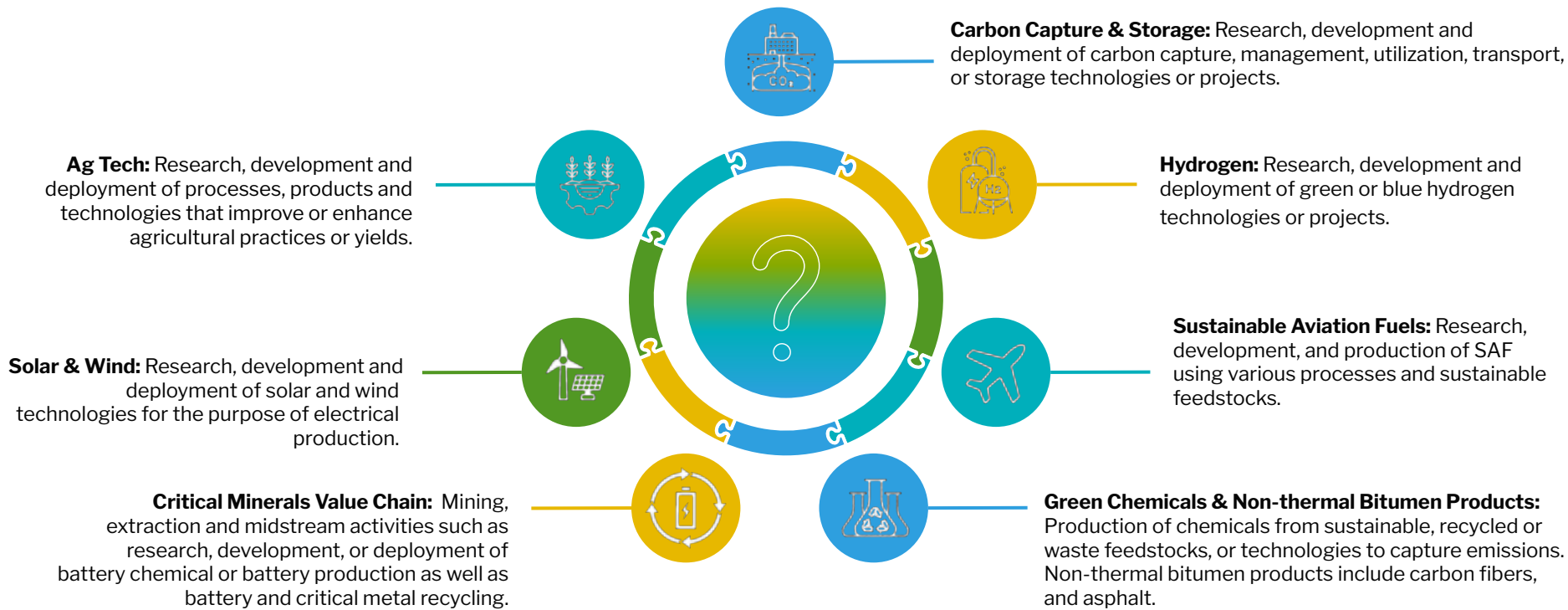


2. Hone-in on net-zero opportunities that offer export potential (international, inter-provincial)

4. Beyond Alberta resources towards opportunities to move down value chains into products, technologies, knowledge & services



Participants Explored the following Opportunities





Initiatives that will advance Pincher Creek and area's energy future

While the study explores export potential for Alberta in emerging industries, the purpose of convening is to tap into the area's potential and leverage its existing strengths.

Through a series of facilitated exercises, the group explored and crowd-sourced opportunities that align with not only regional strengths, but deeply held community interests and values.



Helping and Hindering Forces

After engaging in a poster walk and reviewing seven opportunities, participants voted on their top three and chose which opportunity they'd like to lean further into, discussing the forces helping or hindering their activation.

The workforce here has the existing skill set and we have the trades and personnel needed.

Communities lack understanding of this technology and its overarching economic opportunities

CCUS

Blood Tribe agricultural project is a helpful example

We already have experience, knowledge & business support in the community

Big ag-tech corporations are benefiting more than local farmers, with profits not trickling down

Data understanding is low. There is plenty of data but unclear how to use it.

Ag Tech

We have the wind—if we can capture and use it to our advantage, why not?

There's significant saturation in the landscape, and social capacity - residents voice concerns about proposed projects

Solar & Wind

Snapshot: Initiative Ideas

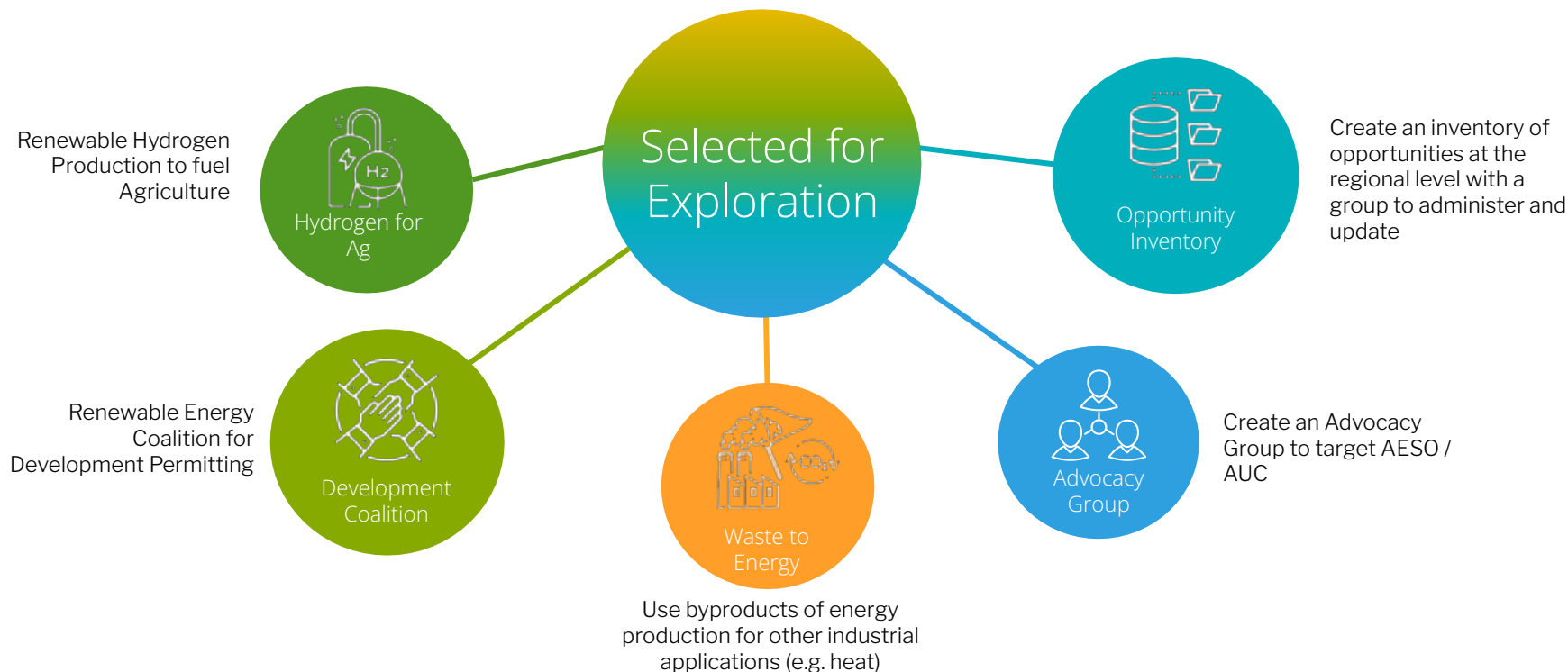
After reviewing the net zero opportunities and identifying helping and hindering forces, participants were invited to brainstorm and come up with creative initiatives to enable these opportunities.

Here is a snapshot of what was generated.



Crowd-Sourced Initiatives to Advance the Region's Energy Future

The group applied guided criteria to evaluate and select the top ideas from the brainstorm session to take further action on. They chose to discuss the following 5 concepts further.





Crowd-Sourced Initiative #1

Renewable Hydrogen Production to fuel Agriculture

Using surplus renewable energy and electrolysed water to produce a hydrogen blend to use in diesel engines.

What does Success look like?

- A reliable and predictable fuel supply chain that can be produced on-farm.
- Seasonal viability when engines on farm are not in use (stored or diverted to other end users, eg. municipalities)
- Equipment manufacturers on side

Participant-chosen strategic next step related to this goal:

- **Pilot it with a local farmer and conduct a cost/benefit analysis.** Create a summer project for students to pilot the technology and build a business case for the farm and energy producer. Quantify it and flesh out the potential for the region as a whole.

Participant-brainstormed actions:

- Find a leader to hold and communicate the vision (helps if that leader is an end-user)
- Approach equipment manufacturers about participating
- Map out regulatory implications and engage regulators
- Determine current state of the storage systems
- Convene a regional concept development session

Resources:

- EFL can connect you with UofC students who may be interested in using this opportunity as a course project.
- EFL can connect you with waste to energy specialists to build out this idea further.
- Government of Alberta: [Alberta's Hydrogen Roadmap](#)
- [Edmonton Region Hydrogen Hub](#)



Crowd-Sourced Initiative #2

Renewable Planning Commission / Coalition

Get stakeholders together (municipalities, generators, etc.) to collaborate on renewable energy development (such as locations).

What does Success look like?

- Consistency and continuity
- Key players at the table
- Formalize, strengthen, and inform the process.
- Trust and confidence: When folks see a renewable project go forward, they have confidence that it's been regionally vetted in a way that represents their interests.

Participant-chosen strategic next step related to this goal:

- **Find the right partnerships to source funding and stakeholders.** In addition to reaching out to local actors, identify larger or provincial level associations to get supportive funding for the Commission.

Participant-brainstormed actions:

- GIS-based land suitability modelling to help inform locations
- Collective database of relevant information to assist with planning
- Have engagement with the Renewable Planning Commission as part of regulating process

Resources and Recommendations:

- Include Piikani and Blood Tribe
- This initiative could be combined with Initiative # 4, Advocacy Group and #5, the Opportunity Inventory



Crowd-Sourced Initiative #3

Use Byproducts of Energy Production

Use of waste energy (eg. heat or undersubscribed electricity) from a generation plant, such as Pieridae's Waterton Gas Plant or Captus Generation's CCUS plant, for other industry such as greenhouses or district energy.

What does Success look like?

- Wasted electricity is used to support other industries
- Collaboration and partnerships
- Use of existing infrastructure
- Creation of new jobs

Participant-chosen strategic next step related to this goal:

- **Conduct an initial waste energy analysis.** Quantify the amount of waste heat and how often it would have electricity overflow. With that, determine what energy requirements might be needed for a secondary industry on site then "match make" by finding suitable industries.

Participant-brainstormed actions:

- Seek funding opportunities for a pilot project
- Work to understand how this fits in bylaws and other municipal requirements to make this streamlined for municipalities.
- Education and awareness campaign to the public on power generation and geological formations for carbon capture
- Make connection with Varne and Captus Generation

Resources:

- EFL can connect you with waste to energy specialists and project proponents to build out this idea further.



Crowd-Sourced Initiative #4

Advocacy Group to Target AESO / AUC

Create an advocacy group with diverse and balanced representation to understand concerns and hindering forces on AESO/AUC regulatory processes and to navigate how we might reduce those forces.

What does Success look like?

- A funded group and framework that engages with a variety of stakeholders and sits at the table with AUC and federal government regulating bodies to discuss helping/hindering forces
- Local education around AESO/AUC process
- Wind and solar projects with local support
- Tax revenue and jobs.

Participant-chosen strategic next step related to this goal:

- **Host an Event.** Create an event to discuss the problem, vision, and to gauge interest in starting up an advocacy group..

Participant-brainstormed actions:

- Work with AUC and supportive First Nations to get clarity on existing processes.

Recommendations:

- This initiative could be combined with Initiative #2, Renewable Planning Commission / Coalition



Opportunity Inventory

An online searchable database tool for data to support new business and investment opportunities in the area, including grants and funding, opportunity projections, and preferred areas for development.

What does Success look like?

- Be able to project where global trends are going and how assets can be leveraged to achieve it.
- Data on skills / demographics / population / education
- Companies can post RFPs, bids, etc.
- Resource opportunity projections
- Investors can pay for access

Participant-chosen strategic next step related to this goal:

- **Stakeholder engagement.** What do they want, what can they offer? (Businesses, investors, municipalities, etc). Identify priority data for phased approach.
- **Business Case Development.** Determine the value, who benefits, and what the benefits are.

Participant-brainstormed actions:

- Create a survey/questionnaire for businesses / investors to determine what data is helpful and how they would like to see it.
- Determine who hosts and owns the data
- Find funding to build out the tool.
- Determine how to get the data and how the data is uploaded and accessed.

Resources:

- This initiative could be combined or hosted by Initiatives #2, the Renewable Planning Coalition.

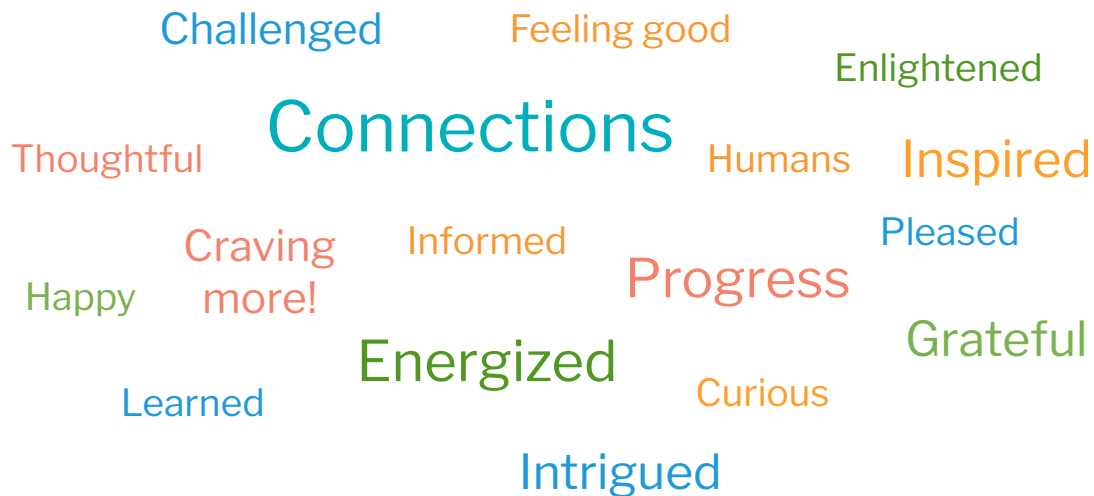


The Roadshow process in full swing



Mapping sentiment

As the workshop drew to a close, we asked people to share one word describing how they felt





Turning Ideas into Action

“The greatest danger in times of turbulence is not the turbulence – it is to act with yesterday’s logic.”

- Peter Drucker



Maintaining Momentum

Renewable Energy Planning Coalition can be the hub for further action. At the end of the session, participants noticed connections between the initiatives. It was pointed out that the suggested Renewable Energy Planning Coalition, if formed, could host the other initiatives, such as the opportunity database, and could advocate to AESO/AUC.

Continue Community Engagements. Many of the brainstormed ideas focused on continuing to engage the community to shape the region's energy future. Inspired by Art Bonertz, one participant suggested hosting "Pincher Creek Roundtables 2.0." Additionally, priority was given to engaging more diverse participants and continuing to expand representation from Piikani, Blood Tribe, and Metis.

Collaborate and Listen. A resounding theme from participants was a strong willingness to collaborate. To continue this collaboration, one participant suggested gathering 3-6 times a year to maintain inertia and invite more folks to the table.

Seek out Funding. Each of the initiatives identified a need to seek out funding to continue the work.



Next Steps

What happens next is now in your hands, as readers and viewers of this report.

Throughout this journey, the theme of leadership was prevalent.

From initial planning meetings with the Convening Team, through the interviews, and within both the orientation and in-person workshops we heard time and again that Pincher Creek, its residents, and the surrounding area has the capacity, skills, expertise and willingness to 'get it done'.

On the next slide, we'll share ways to keep the momentum we created together going. But for now, here are some planned next steps:

- Sharing this report with all participants of the process: this is your call to action to socialize this with the people you think need to see it, and share the value of leadership in exploring these opportunities.
- The Alberta's Net-Zero Competitiveness Study will integrate the group's feedback and now moves into an engagement phase with high potential relevance for some of the future initiatives that were surfaced and identified as being primed for community-led action.
- Further discussion and planning to move forward on immediate actions identified in the workshop.



So What, Now What?

Community members and leaders met and explored challenges and opportunities for Pincher Creek and beyond. How do you prevent these new ideas and initiatives from sitting on the shelf?

- **Keep talking** about these ideas, whether that's a small group getting together to further an idea, or at a community event, on a conference stage, or writing a letter in support. Your voice can be a driving force.
- As Art Bonnertz reminded participants: *"If I want it to be, it's up to me"*, **we all carry the power to shape our future.**
- Your people are your best asset - **stay connected** with one another and invite participation where it makes sense.
- Throughout this journey, there was a real shift towards recognizing **a regional approach is needed** to advance most of the opportunities - and that working with neighbouring regions and groups can amplify efforts.
- This report shares some of the helping forces to drive this forward, but there are many more so **lean into the vast array of strengths** that exist within the community and beyond.

You are the ones you've been waiting for

If you have an idea for how to move the vision forward don't let it go unshared. Your willingness to take action is the community's most valuable asset and the most important steps will be the ones taken in your own backyard.

We can't wait to hear about the incredible things we know you will make happen.

Administration Guidance Request



TITLE: PUBLIC WORKS DEPARTMENT REPORT

PREPARED BY: Alan McRae

DATE: January 7th, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS:

1. Schedule A – Shop/Fleet Report

APPROVALS:

PW MANAGER

**January 7th, 2025
DATE**

CAO

2025/01/07

DATE

RECOMMENDATION:

THAT Council accept the Public Works Department Report for the period of Dec 2nd, 2024 to Jan 5, 2025 as information.

BACKGROUND:

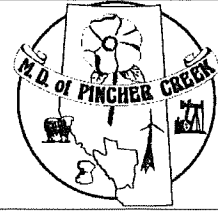
- Divisional Maintenance/Speed Plow
- Hamlet maintenance/snow removal
- Replace missing, damaged and faded signs
- Put MD sign back up on Hwy 785
- Clear trees in Division 1 and Division 3 within MD Road Allowance for sight lines
- Install and capture 911 Blue Sign's
- Lundbreck shop maintenance- re-poly windows for heat retention/draft mitigation
- Parts room/ tool room organization at PW Shop
- Have illuminated emergency exit signs installed
- PW shop maintenance-burnt out lights replaced, old ones sent for rebuild
- Brushing in Division 1 and 3
- Re-do temporary snow fence on North end of BM- placement wasn't ideal because of the pathway
- Deliver chemicals to the WTP
- Install temporary snow fence in Division 2
- Dumped garbage clean-up in Division 2
- Tear down, clean up permanent snow fence in Division 1. Fill holes with sand.

FINANCIAL IMPLICATIONS:

None

PUBLIC WORKS REPORT SCHEDULE "A"

SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: JANURARY 7th, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

SHOP/FLEET OPERATIONS SUMMARY: December 2nd – January 5th, 2024

Graders/Heavy Equipment

Unit #04- Field Repair- Flip cutting edge on blade
Unit # 70- Service, T/S circle and order parts
Unit #59- Snow equipment and cylinder install
Unit #63-Preventative maintenance
Unit #70-Call Out- No start-batteries dead
Unit #71-Circle and wing service

Heavy Trucks/Trailers

Unit #21 (lowboy)- CVIP and repairs
Unit # 24 (lowboy)- CVIP and repairs
Unit #24J (jeep)- CVIP
Unit #24B (booster)-CVIP
Unit #80 (gravel pup)- CVIP and repairs
Unit #402 (tandem tractor)-Emissions fault code diagnosis
Unit #418 (plow truck)- Repair front snow plow mounting system and shoe
Unit #419 (tandem tractor)- R/R batteries
Snowblower- Hyd oil leak T/S and repair

Light Duty and Light Trailers

Unit #400 (flat deck)- CVIP and repairs- brakes/rotors
Unit #402 (2ton)- CVIP
Unit #477 (flat deck)- T/S no start-injection pump
Unit #512 (1/2 ton)- Install seat covers and 2way mic holder, install winter tires

EVENTS

- Update CVIP schedule and maintenance report updates
- Holiday shut down Dec 25th- Jan 2nd

Anna Welsch

Box

Pincher Creek, Alberta, T0K 1W0

Thursday December 12, 2024

Council of the Municipal District of Pincher Creek

1037 Herron Avenue

Pincher Creek, AB T0K 1W0

Subject: Request for Winter Maintenance on Township Road 8-4

Dear Council Members,

I am writing on behalf of myself to request an upgrade to the current maintenance designation for Township Road 8-4, between Range Road 30-0 and Range Road 29-3, from “no winter maintenance” to a “low priority” status that would receive winter maintenance as time permits.

This road serves as a surprisingly valuable artery for many local residents, offering significant travel time and distance savings—up to 20 kilometers in some cases. Several landowners along this route also have properties on both sides of the road, with some managing livestock on both sides, making year-round access critical for their operations.

Upgrading the maintenance status of Township Road 8-4 would provide the following benefits:

1. Improved Accessibility: This road offers a convenient connection between key areas, reducing travel times and fuel costs for residents.
2. Support for Agriculture: Reliable access is essential for landowners managing livestock and other agricultural operations, especially during winter when conditions can become challenging.
3. Enhanced Safety: Winter maintenance would ensure safer travel for residents, reducing risks associated with icy or impassable conditions.

I understand the budgetary constraints and competing priorities faced by the MD, which is why I am requesting only a “low priority” designation for winter maintenance. This approach would

provide occasional service as time and resources allow, ensuring the road remains passable during most winter conditions without overburdening the current maintenance schedule.

Thank you for considering this request. I believe this change would provide meaningful benefits to the local community without requiring a significant reallocation of resources.

Sincerely,

Anna Welsch



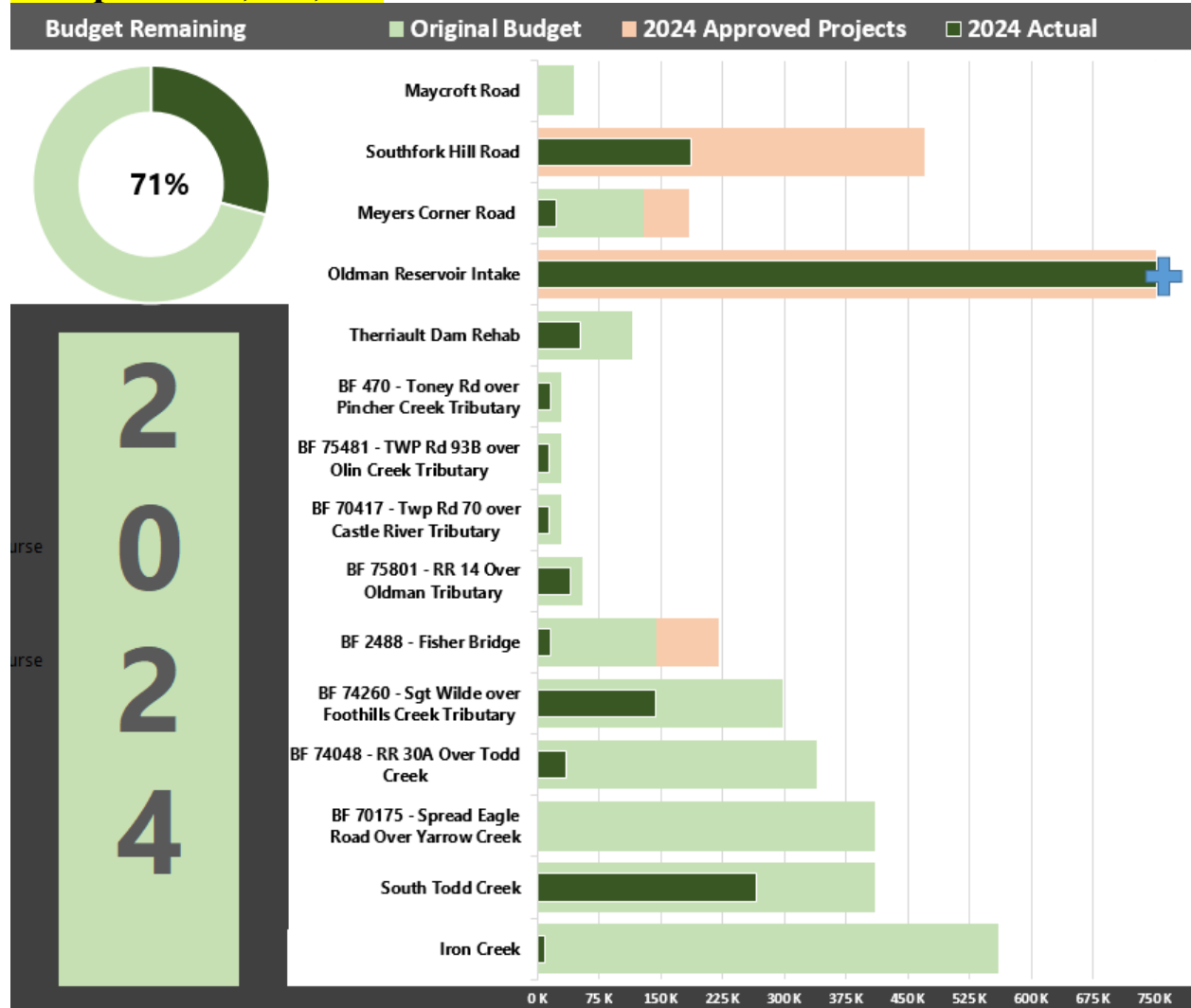
M.D. OF PINCHER CREEK NO. 9

UTILITIES & INFRASTRUCTURE REPORT

G1b

General Projects Budget Update

2024 Approved Budget: \$4,998,000. Jan 6th Spend: \$2,378,791 Dec. 2nd Spend: \$2,085,316



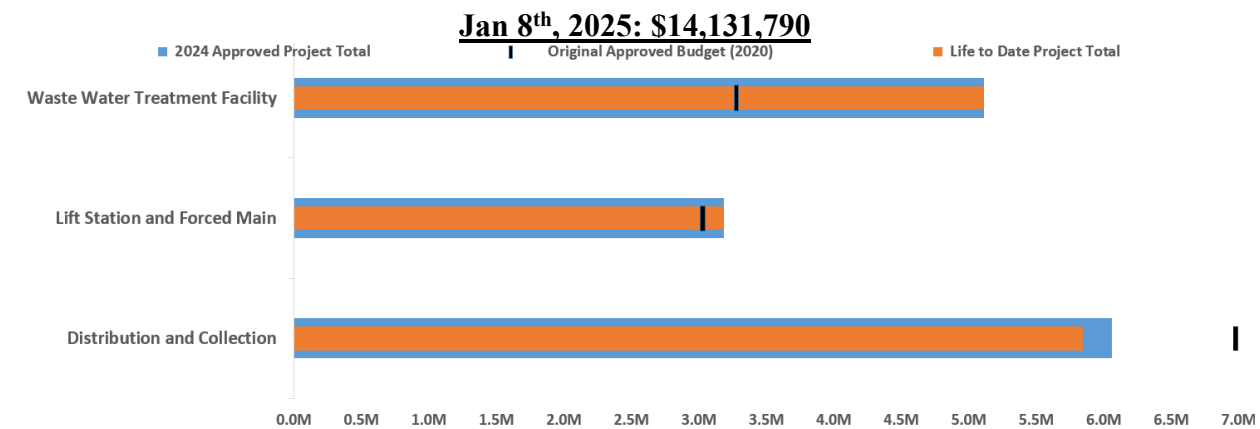
2025 Approved Budget: \$3,728,000. Jan 6th Spend: \$0

Large Ongoing Projects (Pre-2025 Construction Start)

- **Beaver Mines Water Distribution, Collection System**
 - Working to closeout contractual duties related to landowner ROW agreements and remaining related costs. 6 of 6 closed out. Final waiver closed out Dec. 20th, 2024
 - Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals) from MPE & Record drawing revision
 - Construction complete. Awaiting rainstopper installation in a few manholes (warranty)

- **Beaver Mines Waste Facility/System**
 - Construction Completion Certificate issued Nov. 20th
 - Grazing lease signed and entered into for Dec. 20th start date
 - Final turnover package received, awaiting final GIS information
- **Beaver Mines Foremain & Lift Station**
 - Awaiting minor changes to Record drawings

Spend as of Jan 8th, 2025: \$14,131,790 / 14,360,646 (98%) (Dec. 2nd: \$14,046,867



- **Oldman Reservoir Water Intake Low Level Project**
 - \$1.68M grant application finalized Jan 30th, 2024
 - Approval received for \$1.8M project, covering up to 75% of costs
 - DFPP (Drought and Flood Protection Program) grant application submitted June 6th
 - Approval received Aug. 6th to assist with topping up Capital Project and cover 70% of costs for a Drought Projects Assessment
 - Initial DFPP Quarterly Report to be complete prior to Council Jan 14th
 - Water Act construction closeout documentation submitted Sep. 30th. Public Lands disposition received Dec. 12th
 - Install of new pump VFD's complete along with reinstallation of existing drive on old intake pump. Startup, flush, & commissioning attempted Nov. 26th/27th. Old existing pump startup went well. One of two (2) new VFD installs went well, appears to be a manufacturer issue with the other
 - Awaiting Manufacturer (Spartan Controls) tech site visit. Anticipated by Mid January
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
 - Existing abutments will have partial depth repairs complete, and cracks will be epoxy injected and sealed.
 - Scour identified under existing abutment. Costed plan included for 2025 budget
 - DFO, Historical Resources, Public Lands Disposition submitted
 - Public Lands TFA provided
 - DFO response received Sep 3rd with additional questions on work. Additional response received Nov. 29th indicating DFO is experiencing delays and directing MD to begin work on SARA permit

- SARA permit submitted Dec. 19th
 - Public Lands Disposition received Oct 3rd
- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
 - Anticipating regulatory Directives making dealing with SAR crossings mandatory
 - Funding agreement signed Mar. 28th, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
 - Extension requested to March 31st, 2027
 - Status Report 2 complete May 15, 2024
 - Less than 10% spent on \$1.55M grant as of May 15, 2024
 - Final two (2) QAES Assessments received for BF 74045 (Tetley Creek) and BF 1348 (Connelly Creek) and reviewed. Roughly \$600,000 in grant funding remaining after Iron (anticipated), South Todd Tributary, and Cow Creek work
 - Funder has indicated BF 7080 (Dungarvan Creek) is the best candidate for existing funding extensions, directed us to submit a third application for top up funding
 - 3rd grant application for additional top up funding submitted Dec. 5th for \$900,500. Awaiting formal response
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, SE-23-009-03 W5M**
 - 100% grant funded
 - Work complete
 - Road levelling required per grader operator feedback and warranty review. Grade change currently too abrupt
 - Complete mid December, will be reassessed in Spring once thawed



Large Projects Planned for 2025 Implementation

Water Operations Remote Monitoring System Migration – 2025

SCADA System Migration to VTScada. Includes replacement of main desktop at WTP, full migration programming and HMIs (Human Machine Interfaces), and licensing software

- To be kicked off early 2025

Meyers Corner Road Culvert Replacement

Replace failed 900mm culvert via boring method

- Sizing and aquatic assessment complete by Roseke in 2024. Design complete for a bored 1.37m x 35m Smooth Walled Welded Pipe
- Awarded UROW acquisition and geotechnical work to Roseke
 - Geotechnical work complete, confirmed mostly clay (appears suitable for drilling)
 - Survey and conceptual design drawing complete
 - Contractor has confirmed unit pricing still stands. However, design length is 10m longer than original quote, increasing boring cost about \$35,000. Proceeding with ROW acquisition

Community Events Board, Admin Building

Single sided electric community events board on Admin building to advertise current events and upcoming meetings.

- Project contingent on receiving required permits
- To be kicked off and completed in 2025

• Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M

Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work

- Preliminary Engineering & Design complete
- Sensitive stream habitat, SARA permit required. Construction window of August
 - Received DFO initial response for SARA permit with questions. Awaiting consultant response
- Water Survey of Canada notified regarding measurement which needs to be moved
- Land signoff taking longer than anticipated due to environmental easement questions. Information provided regarding environmental easement
 - Additional comments given to SALTS to share with Environment and Climate Change Canada Sep. 24th, 2024
 - Approval received Oct 3rd
- Working to closeout land acquisition

• WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M

Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)

- Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$528,251. Eng. Est: \$443,000**) alongside South Todd Creek Tributary
 - Engineers Estimate: \$442,800
 - TA Excavating: \$528,251
- Completion: September 30th, 2025
- Permit submissions have begun. DFO has indicated review period for Species At Risk Act (SARA) permit will be 90 days despite delays in processing to date
 - DFO SARA approval received July 16th, 2024
 - Revised application required due to work not occurring in 2024 per DFO request Jan. 2, 2025. Submitted Jan. 6th
- Land signoff complete
- 2025 construction project

• **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**

6.1m clear span bridge with extensive rot and voids in piles and pile caps. Replace with two (2) 2m x 27m L CSPs

- Prelim. engineering complete Oct. 8th
- Design and tender to include a staged construction cost (optional), extended detour may be feasible
- Design work kicked off Oct. 31st, 2025. STIP application submitted Nov. 26th
- Design 90% complete

• **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**

1.6m x 43m L culvert with significant perforations and minor deflections. Install Steel Wall Pipe Liner (SWPL)

- Prelim. eng. complete Oct. 7th. Recommendation is installation of a steel wall pipe liner. Level 2 barrel inspection confirmed 1.4m liner is feasible
- Design work kicked off November 5th, 2024. STIP application submitted Nov. 26th
- Design work underway, 50-60% complete

• **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**

1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs

- Preliminary engineering complete Oct. 11th. STIP application submitted Nov. 26th

• **Therriault Dam – Rehabilitation Work**

Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work includes detailed design work, regulatory submissions, and (pending

regulatory approval and grant funding), tender/construction. *Toe berm upgrades will address seepage*

- RFP released on ACP Nov. 14th. Due back Dec. 6th for detailed design, regulatory work, tendering, and construction administration
 - 2 compliant proposals received. High evaluation: MPE Engineering (80% weighted), based on following formula:
 - 30% Firm background, project management, and proposed services
 - 25% Relevant project experience
 - 15% References
 - 30% Fee proposal (15% actual estimated fee, 15% based on hourly rates comparison, mileage, etc.)
 - Design kickoff scheduled for Jan 8th

Large Projects Planned for 2026 Implementation

- **Southfork Hill Road**

Emergent investigatory and repair work for the Southfork Hill slide issues

- Phase 2 geotechnical scope awarded and complete. Final geotech. report received Dec 9th
- Conceptual estimates received to inform potential STIP Local Municipal Initiatives (LMI) application
 - Preliminary concept costs received to perform significant excavation, material replacement, modify slope to 4:1, and re-pave.
- STIP application submitted Nov. 28th, 2024 with letters of support from Campground and nearby farming operation. Revision submitted Dec. 19th with additional letter of support from MLA and final geotech. report
 - Submitted with a revised project estimate
 - Awaiting funding decision
- Propose assessing need to begin work on detailed design, tender, and regulatory approvals pending Spring 2025 runoff effect on road conditions. Any work done prior to a grant decision would not be eligible for external funding

- **WCR #3: Dungarvan Creek under Oil Basin Road, LSD SW-17-003-29 W4M**

Replace existing 4m x 4.5m x 37m L culvert with a 3 span girder bridge with steel substructure to remediate fish passage concerns on Iron Creek under the WCR program (anticipate 90% funded)

- Prelimin. Eng. and a QAES report were complete in 2023/2024 on this culvert. It was identified as a priority for remediation under the WCR program
- A funding amendment was submitted Dec. 5th for additional funds to replace this culvert with a three span girder bridge
- Anticipated timeline:
 - Await funding decision (Spring 2025)
 - Design/regulatory/land: 2025

■ Construction: 2026



Prepared by:
Matt Coombs, M.Sc., P.Biol.
Fisheries Biologist
Prepared for:
Municipal District of Pincher Creek No. 9

● **Pisomy Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M**

Non-bridge sized culvert failing on dead end road. 2024 funds to assess appropriate replacement sizing and design. Stream flows all year and culvert is likely undersized

- Preliminary engineering to be kicked off in 2025 with anticipated construction in 2026

● **Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M**

2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Minor roof and sidewall deflection

- Preliminary engineering required in 2025 to determine appropriate replacement design or maintenance (liner). Currently, it is anticipated replacement will be required
- Anticipated construction 2026

- **Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M**

2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present

- Preliminary engineering required in 2025 to determine if maintenance of cracked seams is feasible via weld, shotcrete beam, etc. or if replacement has a better lifecycle value
- Anticipated construction 2026

Studies and Planning Work

Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24

Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization

- Notice of successful grant received Mar. 21st, 2023
- Brewery discharge and sampling underway
- Lundbreck, Cowley, and regional report drafts received and reviewed. Once actual flow data is measured in 2024 the three (3) studies can be finalized
 - Actual flow monitoring equipment installed June 27th. Measuring flow through Summer. Preliminary data shows minimal storm event influence
 - Monitors pulled week of Sep. 23rd
 - Draft final reports received Dec. 18th. Feedback given, awaiting response for finalization

Regional Drought Strategic Implementation Strategy & Raw Water Storage Project

- Grant application for 3 month (25-year) forecasted volumes
 - Approval received for \$3.4M project, up to 75% of costs. Signed and sent to ATEC
- Grant application for a Drought Projects Assessment
 - Approval received to cover up to 70% of costs. Grant contract reviewed and signed
- Working on internal scope of work to kick off Drought Projects Assessment. Will ensure Council's approval on procurement direction

Transportation Master Plan

\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment

- Partial award to MPE Engineering Aug. 12th to complete a paved and gravel road condition assessment (\$72,000)
- Aug. 28th awarded culvert and gravel pit assessment to MPE Engineering (\$74,000)

- Gravel pit surveying complete, data was received and reviewed late December
- Working through gravel road assessment methodology with MPE for Spring 2025 start
- Maycroft Road drone survey partially complete for 8km of roadway. Completing initial assessment for portion of road completed

Cridland Dam

Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties

- To be kicked off in 2025

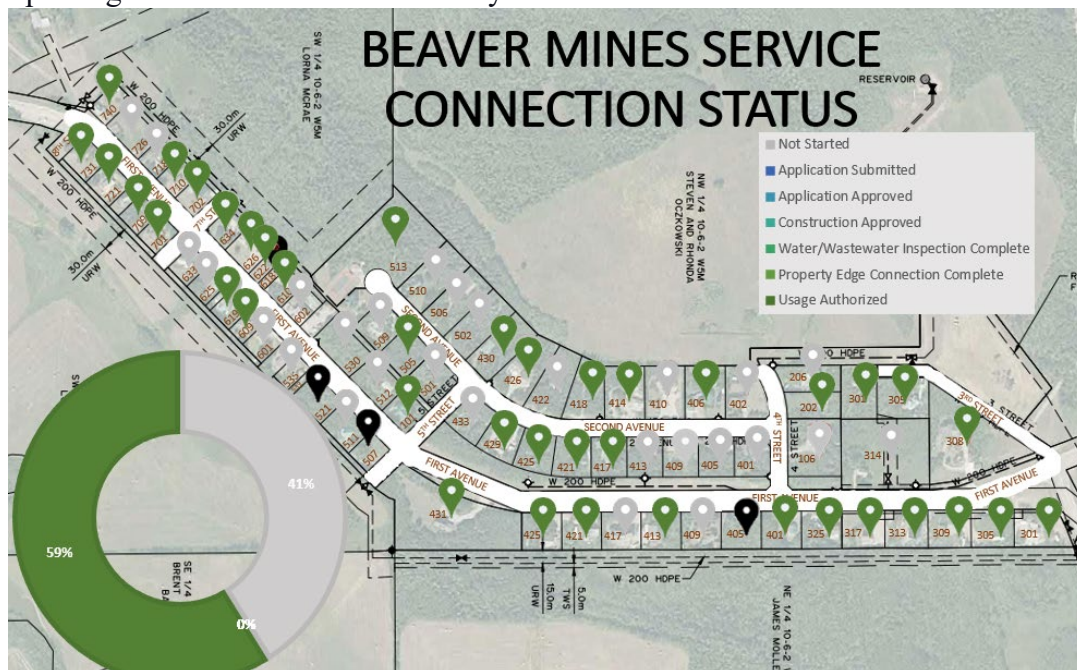
Miscellaneous

- 10 yr. bridge study to receive interim update to be kicked off and complete in 2025

Operations Updates

Beaver Mines Lot Servicing

- 40/68 applications received, 40 approved, 40 connected (59 %)
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey



Standpipes

- Last known issue: October 9th, 2024 (PC standpipe upper nozzle caught)

General Water Operations Updates January 2nd, 2025:

- Significant operations related work planned for 2025:
 - Plant health check for main treatment trains
 - Plant header work
 - Obsolete instrumentation replacement

- WWTP protection system for cows/vehicles
- Sewer flushing in select BM areas
- Utility Services Guidelines Update for Lundbreck and Rural Users
- Reservoir inspections/cleaning (Lundbreck, Cowley)
- Lundbreck Lagoon sludge survey
- WTP flocculation tank valves + strainers upgrade
- Experiencing some operational/programming issues with pumps and treatment. Working to resolve with programmer
- Unexpected maintenance required for water plant flocculation tank mixer weekend after Christmas
- Adjusting valving at BM WWTP for frozen conditions
- Completed meter reads Jan 2nd
- One (1) Lundbreck Lagoon aerator pump not working. Will require repairs
- In discussions with Cowley regarding coverage for their water distribution system
 - Modifying contract to provide standby support. Cowley contracting day to day directly with 3rd party
- Discussion with PCES regarding water costs for Lundbreck Sani Dump and future plan
- WTP license expiring April, 2024
 - WPO drafting new operations, emergency response plan (ERP), and drinking water safety plan
 - ERP reviewed
- Private water line inspection complete South of Lundbreck. Initiating transfer of ownership for UROWS to MD

General Energy Related Updates January 2nd, 2025:

- QUEST net zero accelerator
 - Energy mapping workshop complete Sep. 25th
 - Land use report and emissions inventory report draft received, comments sent back for review
 - Economic opportunity analysis underway
 - Community Energy Plan recommendation underway
- Clean Energy Improvement Program
 - Program being managed under contract going forward with Massif Energy
 - 11 pre-qualifications received (5 MD, 6 Town). Four (4) application fully submitted
 - 2 new contractors signed up in PC region
 - CEIP open house being scheduled for new year for contractors and residents

Recommendation:

That the Utilities & Infrastructure report for December 4th – January 7th is received as information.

Prepared by: David

Date: January 7th, 2025

Council Meeting

Date: January 14th, 2025

Administration Recommendation to Council

G1c

TITLE: Oldman Reservoir Emergency Intake; Capital Adjustment				
PREPARED BY: David Desabrais			DATE: January 6th, 2025	
DEPARTMENT: Utilities & Infrastructure				
David Desabrais		<i>JAN 6/25</i>	ATTACHMENTS: <i>1. N/A</i>	
Department Supervisor		Date		
APPROVALS:				
<div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">  _____ Department Director </div> <div style="text-align: center;"> <i>JAN 6/25</i> _____ Date </div> <div style="text-align: center;">  _____ CAO </div> <div style="text-align: center;"> <i>2025/01/07</i> _____ Date </div> </div>				

RECOMMENDATION:

That Council approve \$214,000 in 2025 funds for the Oldman Reservoir Emergency Intake Capital Project;

That Council approve the same funding stream breakdown from 2024 approved funds for 2025 funds (75% covered by AMWWP, with 70% of remaining 25% covered by DFPP, and remaining covered by the Water and Wastewater Reserve)

BACKGROUND:

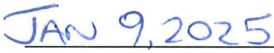
- As per section 248(1) of the MGA, a council resolution is required for any capital work not included in the 2025 budget
- At the September 10th, 2024 Council Meeting, Council approved up to \$1.8M in funding for the ORLLI project, with \$135,000 funded from the Water and Wastewater Reserve. As of January 6th, 2025, \$1,585,500 has been spent
- In late November 2024, the Contractor attempted to install manufactured permanent drives for the new pumps. The install went mostly well and the MD was able to run all four (4) pumps. However, a manufacturer issue was found with one of the drives. The issue is still being diagnosed, but appears to require a new long lead part
- The final electrical installation was delayed until early 2025 along with final programming and testing related to the control of the systems
- No additional costs outside of the original awarded contract are expected due to the delay

FINANCIAL IMPLICATIONS:

No change to previously approved funding amounts from 2024. \$250,000 in capital work being shifted from 2024 use to 2025

Recommendation to Council

G2a

TITLE: December Accounts Receivable Penalty			
PREPARED BY: Brendan Schlossberger		DATE: January 7, 2025	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. N/A
Department Supervisor		Date	
APPROVALS:			
			
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council waive the December accounts receivable penalty of 1.5%, up to a maximum of \$120.

BACKGROUND:

The postal strike started in November and did not finish until mid-December, causing delays in our ability to mail out invoices. Therefore, accounts have been outstanding long enough to have a penalty applied according to policy without an invoice being received by the party. There are a few accounts that were already outstanding before the strike but most of the existing Accounts Receivable balance is from after the postage strike started.

FINANCIAL IMPLICATIONS:

\$120 in accounts receivable penalties not applied.

Recommendation to Council

G2b

TITLE: Bridge File #74048 Funding Change			
PREPARED BY: Brendan Schlossberger		DATE: January 7, 2025	
DEPARTMENT: Finance			
			ATTACHMENTS: 1. 2024 Budget Details
Department Supervisor		Date	
APPROVALS:			
	<u>JAN 9, 2025</u>		<u>2025/01/09</u>
Department Director	Date	CAO	Date

RECOMMENDATION:

That Council change the funding of on Bridge File Project #74048 rehabilitation to reserve funds instead of Municipal Sustainability Initiative (MSI).

BACKGROUND:

- BF 74048 was included in the 2024 budget for \$340,000 pending an application to STIP. The application was not successful. Therefore, the project was downgraded to struts for \$55,000.
- The new capital project guidelines for 2024 require a project to be 10% of the annual allocation in order to be eligible. Our 2024 allocation was \$1,021,400; therefore, the project fell below the minimum 10% requirement.

FINANCIAL IMPLICATIONS:

Up to \$55,000 funded through the Bridge Repair Reserve.

Project Name	Bridge File 74048 RR30A Over Todd Creek
Project Number	
Priority	5 - High
Service Area	Public Works - Bridges
Division	Division 5
Project Description	Culvert Replacement, NW-36-009-03 W5M
Project Cost	Engineering (2023): \$20,000 Construction (2024): \$340,000 Total Project Cost: \$360,000
Funding Sources	Municipal Sustainability Initiative Grant - Capital The MD will submit an application for grant funding under the Local Roads & Bridges Program under STIP (AB Transportation). If the STIP application is unsuccessful, installing timber struts is the preferred option at \$55,000 through the bridge reserve. 2023 engineering confirmed treated timber struts are feasible and would extend the life an estimated 10-15 years.
Timeline	2023 - Engineering 2024 - Complete
Rationale for Need	The 1.8m x 1.1m 16m L culvert was built in 1962. This structure has 13% roof deflection (R=3), and minor corrosion, but no erosion concerns. A replacement 1.8m D x 24m L culvert would be expected to last 50-75 years at an estimated project cost of \$345,000.
Impact on future operating costs	N/A
Impact on other departments and deferral	Delay could result in further deterioration and an increase in inspection resource requirements or lesser ability to maintain. No detour available.
Treatment of asset replaced	N/A
Was this included as part of the Asset Management Plan	Yes
Other options to Recommendation	

Recommendation to Council

G3a

TITLE: BYLAW No. 1353-25 (Bylaw Enforcement Officer Bylaw)				
PREPARED BY: Laura McKinnon		DATE: January 8, 2025		
DEPARTMENT: Planning and Development				
		ATTACHMENTS: 1. Bylaw No. 1353-25		
Department Supervisor		Date		
APPROVALS:				
				
Department Director		Date	CAO	Date

RECOMMENDATION:

That Council give first reading to Bylaw No. 1353-25, being the Bylaw Enforcement Officer Bylaw.

BACKGROUND:

Through the years bylaws can become outdated and require updates to keep current with the changing desires and wishes of Council, the public, and even provincial and/or federal regulations.

The current Bylaw Enforcement Officer Bylaw was adopted in September 2019, as a legislative requirement through MGA sections 555-556.

The general purpose of Bylaw No. 1353-25, was to conduct clean up of Bylaw 1312-19, the current Bylaw Enforcement Officer Bylaw, and ensure that any Bylaw Enforcement Officer employed by the MD is set up with tools for success. The purpose of the MD of Pincher Creek Enforcement Services Policies and Procedures is to allow for the employment of a Community Peace Officer, Bylaw Enforcement Officer or both.

A Public Hearing will not be required for Bylaw No. 1353-25, as according to the MGA, a Council is required to conduct public hearings regarding land use bylaws, rezoning, intermunicipal development plans, etc. or on any other matter council deems appropriate.

FINANCIAL IMPLICATIONS:

None.

MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9
BYLAW 1353-25

BEING A BYLAW OF THE MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9, IN THE PROVINCE OF ALBERTA, RESPECTING THE POWERS, DUTIES AND DISCIPLINARY PROCEDURES FOR BYLAW ENFORCEMENT OFFICERS

WHEREAS pursuant to Section 7 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto, the Council of the Municipal District of Pincher Creek No. 9 may pass Bylaws for municipal purposes respecting:

- a) The safety, health and welfare of people and the protection of people and property; and
- b) People, activities and things in, on or near a public place or place that is open to the public;
- c) Transport and transportation systems; and
- d) The enforcement of Bylaws;

AND WHEREAS, pursuant to:

Section 7(i) of the *Municipal Government Act*, RSA 2000, c. M-26, a Council may pass Bylaws respecting the enforcement of Bylaws;

Section 210 of the *Municipal Government Act*, provides that a council may, by bylaw, establish one or more positions to carry out the powers, duties and functions of a designated officer;

Section 555 of the *Municipal Government Act*, a person who is appointed as a bylaw enforcement officer is, in the execution of enforcement duties, responsible for the preservation and maintenance of the public peace;

Sections 556 of the *Municipal Government Act*, every council must by bylaw specify the powers and duties of bylaw enforcement officers and establish disciplinary procedures for misuse of power, including penalties and an appeal process applicable to misuse of power by bylaw enforcement officers;

Part 13, Division 4 of the *Municipal Government Act*, the Municipality may carry out numerous enforcement powers and duties, which may be exercised by bylaw enforcement officers;

Section 1(k)(vii) of the *Provincial Offences Procedures Act*, RSA 2000, c. P-34, a person who is employed by a Municipality for the preservation and maintenance of the public peace, while the person is in the exercise or discharge of the person's powers and duties is deemed to be a "peace officer" for the purposes of that Act;

Section 2(c) of the *Criminal Code of Canada*, RS, c. C-34, s.1, a person who is employed for the preservation and maintenance of the public peace is deemed to be a "peace officer";

NOW THEREFORE, Council of the Municipal District of Pincher Creek No. 9, in the Province of Alberta, in open meeting hereby enacts as follows:

Title:

1. This Bylaw may be cited as the "Bylaw Enforcement Officer Bylaw."

Definitions:

2. In this Bylaw, the following words shall have the meanings given herein. When not inconsistent with the context, words used in the present tense include the past and future; words in the plural, include the singular; words in the singular include the plural; words in the masculine gender, include the feminine and neuter genders; words in the feminine and neuter genders, include the masculine gender. The word "shall" is always mandatory, and not merely directory.
 - (a) "Bylaw" means a Bylaw passed by the Council of the Municipality;
 - (b) "Bylaw Enforcement Officer" means a person who has been appointed pursuant to this Bylaw as a Bylaw Enforcement Officer ;
 - (c) "Council" means the council of the Municipality;
 - (d) "Municipality" means the municipal corporation of the Municipal District of Pincher Creek No. 9, within the boundary thereof as the context requires;
 - (e) "Chief Administrative Officer" means the person appointed as the Chief Administrative Officer of the Municipal District or his/her delegate;
 - (f) "Contractor" means a person or business with whom the Municipality has entered into a written agreement or contract with for the provision of services relating to the enforcement of Bylaws;
 - (g) "Designated Officer" means a person appointed to a position established under Section 210 of the Municipal Government Act and a person appointed as a Bylaw Enforcement Officer under this Bylaw;
 - (h) "Human Resources Manager" means the person appointed as the Human Resources Manager of the Municipal District or his/her delegate;

PURPOSE

3. This Bylaw is intended to:
 - (a) prescribe the requirements for appointing Bylaw Enforcement Officers;

- (b) identify the powers, duties, and responsibilities of Bylaw Enforcement Officers;
- (c) identify that appropriate training, tools and equipment shall be provided to Bylaw Enforcement Officers to ensure that they can perform their duties in a responsible, effective, and safe manner;
- (d) establish a disciplinary procedure and appeals process that is applicable to any misuse of power by a Bylaw Enforcement Officer; and
- (e) deal with other matters respecting the enforcement of Bylaws and other enactments.

APPOINTMENT OF BYLAW ENFORCEMENT OFFICERS

- 4. To be eligible for appointment as a Bylaw Enforcement Officer, individuals shall provide to the Chief Administrative Officer, or designate:
 - (a) a criminal record check that is no more than six months old;
 - (b) sufficient references that demonstrate that the individual is of good character;
 - (c) proof of any relevant training completed, that would assist the individual in the performance of the powers, duties, and responsibilities of a Bylaw Enforcement Officer; and
 - (d) any other requirement as specified.
- 5. The Chief Administrative Officer, or designate, may:
 - (a) appoint individuals as Bylaw Enforcement Officers in accordance with this Bylaw;
 - (b) authorize or require Bylaw Enforcement Officers, while the Bylaw Enforcement Officer is in the exercise or discharge of their duties as a Bylaw Enforcement Officer, to carry out any powers, duties, or functions necessary to fulfill their responsibility for the preservation and maintenance of the public peace ;
 - (c) impose terms and conditions on a Bylaw Enforcement Officer Appointment; and
 - (d) add any amounts owing to the Municipality, that arise from the enforcement of Bylaws to a tax roll, in accordance with the *Municipal Government Act* or any other enactment.
- 6. The Chief Administrative Officer, or designate, shall:

- (a) ensure that prior to commencing their duties, all Bylaw Enforcement Officers take and complete the official oath found in Schedule 'A'; and
- (b) ensure that Bylaw Enforcement Officers are provided with adequate and appropriate training, tools and equipment that will support the Bylaw Enforcement Officers so that they can perform their powers, duties, and responsibilities in a professional, effective, and safe manner.

AUTHORITIES, POWERS AND DUTIES

- 7. A Bylaw Enforcement Officer is a designated officer of the Municipality for the purpose of inspections pursuant to Section 542 of the *Municipal Government Act* and enforcement of Bylaws pursuant to Sections 545 and 546 of the *Municipal Government Act*.
- 8. A Bylaw Enforcement Officer, when in the execution of their duties as a Bylaw Enforcement Officer, is a person responsible for the preservation and maintenance of the public peace.
- 9. In accordance with their appointment by the Chief Administrative Officer, Bylaw Enforcement Officers are responsible for:
 - (a) enforcing all Bylaws within the Municipality;
 - (b) conducting routine patrols to ensure compliance municipal Bylaws;
 - (c) reporting to and carrying out the directions of the Chief Administrative Officer, or designate;
 - (d) responding to and investigating complaints and alleged breaches of Bylaws;
 - (e) issuing and serving notices, violation tickets, summonses, subpoenas and laying information as required;
 - (f) exercising all the powers, duties, and functions of a designated officer to conduct any inspections, remedies or enforcement authorized or required by a Bylaw or enactment, in accordance with Section 542 of the *Municipal Government Act*;
 - (g) exercising all the powers, duties, and functions of a designated officer to issue written orders pursuant to Sections 545 and 546 of the *Municipal Government Act*;
 - (h) taking whatever actions or measures are necessary to remedy a contravention or prevent a re-occurrence of a contravention of the *Municipal Government Act*, an enactment that the Municipality is authorized to enforce, or a Bylaw, in accordance with Section 549 of the *Municipal Government Act*;
 - (i) taking whatever actions or measures are necessary to eliminate a danger to public safety caused by a structure, excavation, or hole or to deal with the unsightly condition of property, in accordance with Section 550 of the *Municipal*

Government Act;

- (j) assisting in the prosecution of breaches of Bylaws, including gathering evidence, ensuring the attendance of witnesses, attending court, and providing evidence as required;
- (k) carrying identification issued by the Municipality that identifies the person as being a Bylaw Enforcement Officer and producing such identification upon request, whenever the Bylaw Enforcement Officer is engaged in their duties as a Bylaw Enforcement Officer; and
- (l) performing all other duties and tasks assigned by the Chief Administrative Officer from time to time.

SUPERVISION / ACCOUNTABILITY

- 10. Bylaw Enforcement Officers are subject to the supervision of and accountable to the Chief Administrative Officer, or designate, and shall exercise their powers and duties in accordance with all applicable municipal policies, standard operating procedures, and directives.

MODIFICATION OR REVOCATION OF BYLAW ENFORCEMENT OFFICER APPOINTMENT

- 11. If an individual appointed as a Bylaw Enforcement Officer is no longer employed or retained by the Municipality, or if the individual's role is modified such that the individual no longer requires appointment as a Bylaw Enforcement Officer or requires a modified appointment, the Chief Administrative Officer may modify or revoke the Bylaw Enforcement Officer's appointment.
- 12. Upon revocation of a Bylaw Enforcement Officer appointment, the Bylaw Enforcement Officer shall immediately return all uniforms, patrol cars, equipment, ticket books, appointment certificates and any / all other materials or equipment supplied to the Bylaw Enforcement Officer by the Municipality, to the Chief Administrative Officer or designate.

COMPLAINTS AGAINST A BYLAW ENFORCEMENT OFFICER

- 13. Complaints concerning the conduct of a Bylaw Enforcement Officer shall be handled pursuant to the procedure provided in Schedule "B".

SEVERABILITY

- 14. Each section of this Bylaw should be considered as being separate and severable from all other sections. Should any section or part be found invalid by a court of competent

jurisdiction, it is intended that the invalid section or part shall be severable, and the remainder of the Bylaw will remain in effect.

GENERAL / INTERPRETATION

- 15. Schedules ‘A’ and ‘B’, as attached, form a part of this Bylaw.
- 16. Any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only and shall not form a part of this Bylaw.
- 17. Where this Bylaw refers to another Act, Bylaw, Regulation or Agency, it includes reference to any Act, Bylaw Regulation or Agency that may amend or be substituted therefore.

EFFECTIVE DATE

- 18. Bylaw No. 1312-19 is hereby repealed
- 19. This Bylaw shall come into force and effect upon its passing by Council.

READ a first time this _____ day of _____, 2025.
READ a second time this _____ day of _____, 2025.
READ a third time and finally PASSED this _____ day of _____, 2025.

Reeve
Rick Lemire

Chief Administrative Officer
Roland Milligan

SCHEDULE 'A'

**Oath of Office
Municipal District of Pincher Creek No. 9
Bylaw Enforcement Officers**

[If Swearing]

I, _____, swear that I will diligently, faithfully and to the best of my ability execute, according to law, the office of a Bylaw Enforcement Officer for the Municipal District of Pincher Creek No. 9.

So help me God.

SWORN BEFORE ME at the _____ of)
_____, in the Province of)
Alberta, this _____ day of _____,)
20____.)
)
)
)

A Commissioner for Oaths
in and for the Province of Alberta)

Name: _____

[If Affirming or Declaring]

I, _____, solemnly swear and truly declare and affirm that I will diligently, faithfully and to the best of my ability execute according to law the office of a Bylaw Enforcement Officer for the Municipal District of Pincher Creek No. 9.

SWORN BEFORE ME at the _____ of)
_____, in the Province of)
Alberta, this _____ day of _____,)
20____.)
)
)
)

A Commissioner for Oaths
in and for the Province of Alberta)

Name: _____

SCHEDULE 'B'

Complaints, Investigations, Disciplinary Procedures and Appeals

Complaints

1. If any citizen feels that they have been, in some way, treated inappropriately or unfairly by a Bylaw Enforcement Officer, they may lodge a complaint about the Bylaw Enforcement Officer pursuant to Section 13 of this Bylaw and the provisions found hereunder in this Schedule.
2. Complaints against Bylaw Enforcement Officers must be submitted to the MD of Pincher Creek in writing, and at minimum, must include the following:
 - (a) Name, address and telephone number of the complainant;
 - (b) Email address (optional);
 - (c) Details of the alleged misconduct of the Bylaw Enforcement Officer
3. Written complaints shall be submitted to:

Human Resources Manager
MD of Pincher Creek
1037 Heron Avenue, PO Box 279
Pincher Creek, AB
T0K 1W0

Anonymous / Verbal / Non-Written Complaints

4. The MD of Pincher Creek will not entertain anonymous complaints, whether made in writing, by telephone, voicemail, text message, via social media or any other method of communication.
5. All anonymous, verbal, or other non-written complaints received by the MD of Pincher Creek will be documented by the Human Resources Manager, or designate, and such information may be utilized to show due diligence and effective management by the authorized employer as this information may be used to track any patterns or practices by Bylaw Enforcement Officers that may indicate that a problem exists.

Unreported, Serious or Sensitive Incidents

6. If the MD of Pincher Creek becomes aware of an unreported complaint regarding a serious or sensitive incident that may lead to a complaint relating to a Bylaw Enforcement Officer breaching the terms and conditions of their Bylaw Enforcement Officer Appointment, the

Municipality shall investigate and dispose of the matter pursuant to Section 13 of this Bylaw and the provisions found hereunder in this Schedule.

Complaints Relating to Criminal Matters

7. If, during any investigation into a complaint, it is determined that criminal misconduct may have occurred, the Human Resources Manager, or designate, shall forward this information to the Royal Canadian Mounted Police for investigation. Any complaint that contains allegations of excessive force used by a Bylaw Enforcement Officer is deemed to be criminal in nature and shall be reported to the Royal Canadian Mounted Police for investigation.

Receipt of a Complaint

8. Citizen complaints received by the MD of Pincher Creek shall be forwarded to the Human Resources Manager, or designate, for any required investigation or follow-up. The Human Resources Manager, or designate, shall provide information to the complainant regarding how their complaint may be resolved. Complaints can be resolved by:
 - (a) having the matter dealt with through an informal resolution process as noted at Section 9 of this Schedule, if mutually agreeable between both the complainant and the Human Resources Manager or designate; or
 - (b) having the matter dealt with through the Investigation of Formal Complaints process noted at Section 11 of this Schedule.

Informal Resolution of Complaints

9. Should the complainant choose to participate in an informal resolution process, the complaint may be submitted to the Human Resources Manager, or designate, either verbally, via email or in writing. When utilizing the Informal Resolution of Complaints process, the Human Resources Manager or designate, shall:
 - (a) document the name, address and phone number of the complainant;
 - (b) document the nature of the concern that is the source of the complaint;
 - (c) document the name of the Bylaw Enforcement Officer(s) involved, if known;
 - (d) provide the complainant with a timeframe within which it is anticipated to take to look into their concern and then reconnect with them with further information / updates;
 - (e) make all appropriate inquiries / investigation regarding the complaint and follow up with all involved parties as to an appropriate resolution of the complaint, based on the facts discovered through this informal process; and

- (f) maintain a copy of all informal complaint resolution files pursuant to the MD of Pincher Creek's record retention policies or for a period of seven (7) years, whichever is greater.
10. Should the complainant not be satisfied with the outcome of the informal resolution process, they would have the option of submitting a formal written complaint that will be handled pursuant to Section 13 of this Bylaw and the provisions found hereunder in this Schedule.

Investigation of Formal Complaints:

11. Upon receipt of a formal written complaint, the Human Resources Manager, or designate, shall:
- (a) within 30 calendar days, acknowledge in writing, receipt of the complaint to the complainant;
 - (b) provide a copy of the written complaint to the Bylaw Enforcement Officer that is the subject of the complaint;
 - (c) investigate the allegations made within the complaint by interviewing the complainant, any witnesses, the Bylaw Enforcement Officer(s) involved, if they so consent, and any other person who may have knowledge relevant to the occurrence; and
 - (d) review any relevant documents or recordings in existence pertaining to the occurrence including, but not limited to:
 - i. investigative files;
 - ii. Bylaw Enforcement Officer's notebooks;
 - iii. Court reports;
 - iv. legal documents;
 - v. video / audio recordings; and
 - vi. emails, text messages, letters.
 - (e) notify the complainant and the Bylaw Enforcement Officer(s) involved as to the status of the investigation at least once every 45 calendar days.
12. The Bylaw Enforcement Officer shall be given the opportunity to make a full response to

the allegations and to provide supporting evidence in writing to the Human Resources Manager, or designate.

Complaints Not Requiring Investigation

13. It is recognized that some complaints will be made under circumstances in which an investigation is not required, which may include complaints that are:
 - (a) Frivolous: A complaint intended merely to harass or embarrass;
 - (b) Vexatious: A complaint that has no basis in fact or reason, with its purpose to bother, annoy and embarrass the Bylaw Enforcement Officer or employer;
 - (c) Bad faith: A complaint filed with intentional dishonesty or the intent to mislead;
 - (d) Related to Quality of Service: A complaint relating to the interpretation or application of legislation, including Bylaws, investigation outcome or action taken as a result of an investigation are not normally considered a complaint regarding the conduct or actions of a Bylaw Enforcement Officer.
14. After receipt of a complaint pursuant to the provisions of Section 13 of this Bylaw or the provisions found in this Schedule, the Human Resources Manager, or designate may refuse to investigate or discontinue the investigation if, in the opinion of the Human Resources Manager, or designate, the nature of the complaint fits into one or more of the subsections noted at Section 13 of this Schedule. The Human Resources Manager, or designate, shall issue a written letter to the complainant advising of the reasons why the investigation has been refused or discontinued.

Disposition of Formal Complaints

15. Upon concluding an investigation into a complaint against a Bylaw Enforcement Officer, the Human Resources Manager, or designate, shall dispose of the complaint by making one of the following decisions and giving reasons for the decision:
 - (a) The complaint is unfounded.

This means that based on a thorough investigation, the Human Resources Manager, or designate, has determined that the complaint has no merit or basis.
 - (b) The complaint is unsubstantiated.

This means that based on a thorough investigation, the Human Resources Manager, or designate, has determined that there is insufficient evidence to determine the facts of the complaint and that it may or may not have occurred.
 - (c) The complaint is found to have merit, in whole or in part.

This means that based on a thorough investigation that:

 - i. "in whole" - the Human Resources Manager, or designate, has a reasonable

belief that the Bylaw Enforcement Officer(s) involved engaged in misconduct in regards to the entirety of the complaint; or

- ii. "in part" - the Human Resources Manager, or designate, has a reasonable belief that the Bylaw Enforcement Officer(s) involved engaged in misconduct in regards to a portion of the complaint, but not in its entirety.

(d) The complaint is frivolous, vexatious or made in bad faith.

(e) Having regard to all of the circumstances of the complaint, no investigation is necessary.

16. In the event that a complaint is found to have merit in whole or in part, the Human Resources Manager, or designate, must take disciplinary action against the Bylaw Enforcement Officer(s) involved, in accordance with the Municipality's Progressive Discipline Policy # 170, as amended or repealed and replaced from time to time
17. The Human Resources Manager, or designate, shall inform the Bylaw Enforcement Officer(s) involved in writing of his or her decision and, if applicable, the disciplinary action imposed. The Bylaw Enforcement Officer(s) involved shall be advised of the ability to appeal the decision to the Chief Administrative Officer.
18. The Human Resources Manager, or designate, shall inform the complainant in writing of his or her decision and, if applicable, the disciplinary action to be taken. The complainant shall be advised of the ability to appeal the decision to the Chief Administrative Officer.
19. The written decision provided to both the complainant and the Bylaw Enforcement Officer(s) involved must contain the following closing paragraph which communicates the appeal process:

"Please be advised you have the right to appeal this decision to the Chief Administrative Officer of the Municipality. An appeal must be in writing and initiated within 30 calendar days of receipt of this decision, and any decision reached by the Chief Administrative Officer on appeal is final."
20. If the Human Resources Manager, or designate refuses to investigate a complaint or discontinues the investigation of a complaint, the Human Resources Manager, or designate, shall notify the complainant in writing with supporting reasons for not investigating the complaint.
21. All complaints disposed of pursuant to Section 14 or 15 of this Schedule must be reported to the Chief Administrative Officer within seven (7) calendar days of the disposition decision.

Appeals

22. A complainant or the Bylaw Enforcement Officer(s) involved may appeal a decision of the Human Resources Manager, or designate, to the Chief Administrative Officer.

23. All appeals shall be made in writing and shall be submitted to:

Chief Administrative Officer
MD of Pincher Creek
1037 Heron Avenue, PO Box 279
Pincher Creek, AB
T0K 1W0

within thirty (30) calendar days of receipt of the written decision issued by the Human Resources Manager, or designate.

24. Upon receipt of an appeal, the Chief Administrative Officer shall:

- (a) obtain a copy of the information in the possession of the Human Resources Manager, or designate, related to the complaint, including the written decision of the Human Resources Manager, or designate;
- (b) provide the appellant with fourteen (14) calendar days in which to submit a written submission to the Chief Administrative Officer setting out the reasons for the appeal, including the basis of the appellant's reason for believing that the Human Resources Manager, or designate, erred in his or her decision;
- (c) provide a copy of the written reasons for the appeal prepared by the appellant to the respondent;
- (d) provide the respondent with fourteen (14) calendar days in which to submit a written submission to the Chief Administrative Officer in response to the appellant's submissions, a copy of which shall be provided by the Chief Administrative Officer to the appellant; and
- (e) determine, in his or her discretion, whether or not an oral hearing is required in the circumstances.

25. Where, in the Chief Administrative Officer's discretion, an oral hearing is required to determine the appeal, the following procedure shall be followed:

- (a) Fourteen (14) calendar days' notice in writing of the hearing shall be given to the appellant and the respondent;
- (b) At the hearing, the Chief Administrative Officer shall give the appellant or his or her representative an opportunity to make oral submissions;
- (c) At the hearing, the Chief Administrative Officer shall give the respondent an opportunity to make oral submissions.

26. Following the conclusion of the oral hearing, or the Chief Administrative Officer's review

of the written submissions if an oral hearing is not held, the Chief Administrative Officer shall either confirm, reverse or vary the decision of the Human Resources Manager, or designate.

27. Where an oral hearing is conducted, the decision of the Chief Administrative Officer shall be issued to the appellant and the respondent, in writing, together with the reasons for the decision within twenty one (21) calendar days of the conclusion of the hearing.
28. Where no oral hearing is conducted, the decision of the Chief Administrative Officer shall be issued to the appellant and the respondent in writing, together with the reasons for the decision, within twenty-one (21) calendar days of the conclusion of the review of written documents and submissions.
29. The decision of the Chief Administrative Officer is final and conclusive with no further right of appeal to the Court.

Draft

CHIEF ADMINISTRATIVE OFFICER'S REPORT

December 9, 2024 to January 9, 2025

Discussion:

Dec 9	Employee Development and Performance Review (x3)
Dec 10	Council Committee and Council Mtgs.
Dec 11	PW Admin Structure Discussion Meeting
Dec 12	Barry Carney Retirement Lunch
Dec 12	Employee Development and Performance Review (x1)
Dec 12	Meeting With ISL – STIP/LMI Grant Discussion
Dec 12	Joint Health and Safety Committee Meeting
Dec 24-Jan 1	Christmas Break
Jan 7	Municipal Planning Commission
Jan 8	PW Safety Meeting
Jan 8	Vehicle Safety and Maintenance Program Review Mtg.
Jan 9	Joint Health and Safety Inspection – Water Plant
Jan 9	PCREMO Core Working Group Meeting

Upcoming

Jan 13	Senior Management Team Mtg.
Jan 14	Council Committee and Council Mtgs.
Jan 14	Agricultural Service Board Mtg.

RECOMMENDATION:

That Council receive for information, the Chief Administrative Officer's report for the period December 9, 2024, to January 9, 2025.

Prepared by: CAO, Roland Milligan

Date: January 7, 2025

Respectfully presented to: Council

Date: January 14, 2025

ADMINISTRATIVE SUPPORT ACTIVITY

December 5, 2024 to January 9, 2025

Correspondence from the Last Council:

Advertising/Social:

- Eco Centre Holiday Hours
- Farm Family Award – Looking for 2025 Nominations
- Reminder of Tax Penalty January 1, 2025
- Reminder Holiday Closure of MD Offices
- Eco Centre Closure Due to Full Bins
- Career Opportunity – Public Works Assistant Manager
- Updated Policies
- Coffee with Council
- Brush Clearing in MD
- Career Opportunity – Peace Officer

Other Activities:

- Christmas Holidays December 20, 2024 through January 2, 2025
- Scheduled all 5 Coffee with Council
- Assisted HR with Employment Advertising
- Completed Phishing Training
- Collaborated with Shootin the Breeze for the new advertising section

Invites to Council:

- Highway #3 Twinning Association – January 28, 2025
- Rural Crime Watch – has not responded
- Sergeant Ryan Hodge – Pincher Creek RCMP – January 14, 2025

Upcoming Dates of Importance:

- Foothills Little Bow – January 17, 2025
- Special Council Meeting (Joint Council) – January 21, 2025
- Regular Committee, Council – January 28, 2025
- Emerging Trends – February 13, 2025

Recommendation to Council

G4b

TITLE: REVISED ORGANIZATIONAL CHART POLICY A-ADMIN-003				
PREPARED BY:			DATE: 2025-01-09	
DEPARTMENT:				
		ATTACHMENTS: 1. Policy A-ADMIN-003 (Organizational Chart)		
Department Supervisor		Date		
APPROVALS:				
		Roland Milligan 		2025-01-09
		CAO		
Department Director		Date	Date	

RECOMMENDATION:

That Council approve the amendments to Policy A-ADMIN-003, being the municipality's Organizational Chart, as presented.

BACKGROUND:

As a municipality deals with growth, challenges from both inside and outside the organization, and the changing landscape of local government, the organization's structure is required to change and adapt to it.

With this in mind, administration is presenting an updated Organizational Chart based on the organization's requirements and plans for the future.

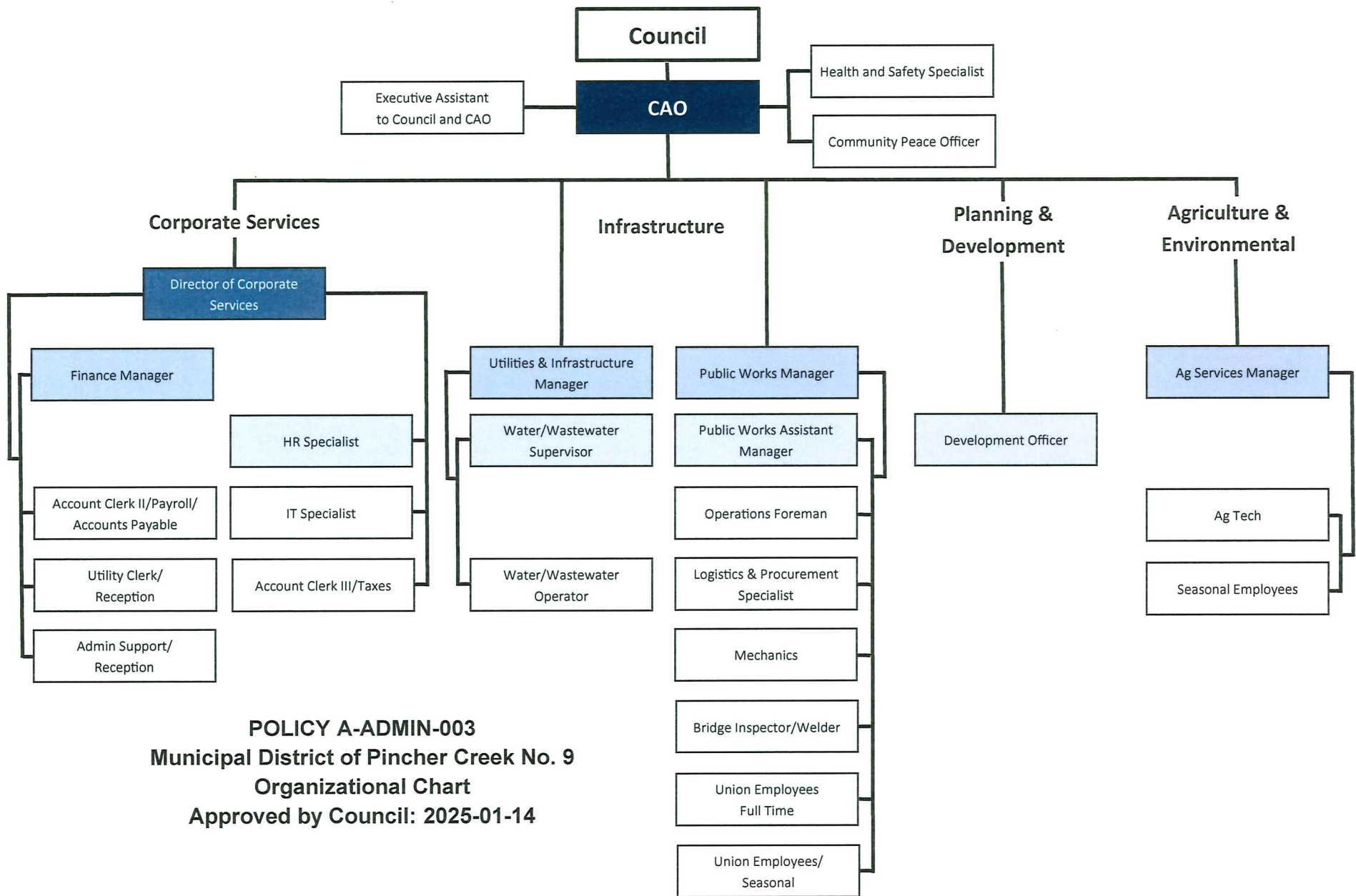
Attachment No. 1 is a draft of a new Organizational Chart developed in conjunction with Council's proposed changes to services provided and approved in the 2025 Budget.

The major changes to the chart are redesignating the Director of Finance to the Director of Corporate Services. This better aligns with the duties that are currently undertaken by the employee in the position and provides a broader scope to the position moving forward. This role includes overseeing finance, human resources, information technology, and tax services. The position also includes the role of Deputy CAO.

The other changes are the addition of a Community Peace Officer, an Administrative Support position, a full time Agriculture Technician. The other substantive change is renaming the Purchasing Agent position to the Logistics and Procurement Specialist, with this position reporting to the Public Works Manager

FINANCIAL IMPLICATIONS:

Approved in 2025 Budget.





Castle Mountain Community Association Golf Classic

Partnership/Sponsorship Package **cmcagolfclassic.com**

The Castle Mountain Community Association (CMCA) is a registered non-profit society comprised of members that are Castle Mountain Resort (CMR) residents, shareholders, active resort users and community supporters. CMCA and its roots have a long history in supporting the viability and long term sustainability of the resort and the surrounding areas. CMCA is committed to being a catalyst to engage the community through collaborative partnerships and volunteerism in plans, actions and activities that:

- Promote and support a family oriented safe and sustainable community experience.
- Provide advocacy as needed to ensure the collective voice of the community is heard on matters that enhance community well-being, advance common interests and support the viability and long-term sustainability of the resort and surrounding area
- Collaborate with developers to ensure a vibrant community that aligns with the mission and values of the CMCA.
- Promote an inclusive, family oriented community for members and visitors to enjoy while recreating, living or visiting our mountain community.

Castle Mountain Resort Community continues to be at extreme wildfire risk due to dry forest fuel in close proximity. The Community is currently engaged in FireSmart Best Practice and Action to be more defensible in the event of Wildfire. A quotation from Dave Cox, former Fire Chief of Pincher Creek: "It is not a matter of IF the Castle valley will burn, but rather WHEN it will burn"

The Goal of the 2025 Golf Tournament is to raise funds for the Fire Smarting initiatives around the Castle Mountain Resort Community protecting the community from future Wildfire danger. As well, in the spirit of greater community responsibility CMCA will be donating a percentage of funds raised to the Pincher Creek Food Center and the Crowsnest Pass Food Bank.

Partnership Opportunities:

Gold Sponsorship - \$2500

Includes:

1. 4 Complimentary Registrations for the Event
2. Company Signage on all Golf Carts
3. Premium Signage Around Golf Course, CMCA Lift Line Newsletter & Event Website
4. Acknowledgement in Local Paper
5. Acknowledgement at Dinner and Awards Banquet

Silver Sponsorship - \$1000

Includes:

1. 2 Complimentary Registrations for the Event
6. Premium Signage around the Golf Course, CMCA Life Line Newsletter & Event Website
7. Acknowledgement in Local Paper
8. Acknowledgement at Dinner and Awards Banquet

Golf Ball Sponsor - \$1500

Your sponsorship will provide 1 sleeve of quality Golf Balls to each participant with your logo on them.

Includes:

1. 2 Complimentary Registrations for the Event
2. Premium Signage around the Club House, CMCA Life Line Newsletter & Event Website
3. Acknowledgement in the Local Paper
4. Acknowledgement at the Dinner and Awards Banquet

Hole in One Sponsor - \$1500

If a hole in one is made on the designated hole the winner will receive \$10,000

Includes:

1. 2 Complimentary Registrations for the Event
5. Premium Signage around the Club House and Designated Hole, CMCA Lift Line and Event Web site.
6. Acknowledgement in the Local Paper
7. Acknowledgement at the Dinner and Awards Banquet.

Shuttle Bus Sponsor- \$1200

Includes:

1. 2 Complimentary Registrations for the Event
2. Signage on the Shuttle Bus, CMCA Lift Line and Event Web site.
3. Acknowledgement in the Local Paper
4. Acknowledgement at the Dinner and Awards Banquet.

Putting Contest- \$500

All players will have opportunity to participate throughout day, the winner receiving a prize. Prize will be drawn from those players who qualify by sinking the qualifying putt.

Includes:

1. 1 Complimentary Registration for the Event
8. Signage around Putting Green
9. Acknowledgement at Dinner and Awards Banquet

Hole Sponsorship - \$250

Includes:

1. Signage on Your designated hole.
10. Acknowledgement at the Dinner and Awards Banquet

Prize Donor:

Donation of a Prize of Value (\$100+) that could be utilized for the event would be greatly welcome!

Includes:

1. Recognition at the Dinner and Awards Banquet.

For more Information, Donor Sign up, go to : cmcagolfclassic.com

or Contact Dave Clement - dclement876@gmail.com - 403 831 2037

Age-Friendly E-News



Now Open: Nominations for 2024–2025 Minister's Seniors Service Awards

Nominate Inspiring Individuals, Businesses, and Organizations Today!

The 2024–2025 nominations for the Minister's Seniors Service Awards are now open! These awards celebrate remarkable individuals, businesses, and organizations that go above and beyond to improve the lives of Alberta's seniors and enrich our communities.

Nominate someone who makes a difference. Each day, countless Albertans contribute their time, energy, and resources to support seniors. Whether through volunteerism, providing companionship, advocating for senior rights, or offering essential services, these everyday acts of service deserve recognition.

Nominations are accepted across five categories, recognizing individuals, businesses, non-profit organizations, and special efforts that demonstrate exceptional volunteerism, philanthropy, innovation, and service to Alberta's seniors.

Celebrate the exceptional contributions that enrich the lives of seniors across Alberta by submitting a nomination! Spread the word, nominate deserving individuals, and help us make the 26th Minister's Seniors Service Awards a memorable celebration of those who inspire through their commitment to Alberta's seniors.

How to Nominate: Learn more about the awards and access nomination forms at alberta.ca/MSSA.

Nominations are open until **April 30, 2025**. Please see the full news release [here](#).



Website



[E-mail](#)

For a print-friendly version click on "Read it online" at the top of the page.

<acrofts@mdtaber.ab.ca>

Cc: MA Engagement Team <ma.engagement@gov.ab.ca>; Karen Pottruff <Karen.Pottruff@gov.ab.ca>

Subject: Meeting request with Minister McIver – RMA Spring Convention 2025

Dear Chief Administrative Officer:

I am writing to inform you of a potential opportunity for municipal councils to meet with the Honourable Ric McIver, Minister of Municipal Affairs, at the 2025 RMA Spring Convention (RMA), scheduled to take place at the Edmonton Convention Centre from March 17 – 19, 2025. These meetings will be in person at the Edmonton Convention Centre or the Alberta Legislature, as scheduling permits.

Should your council wish to meet with Minister McIver during the RMA Spring Convention, please submit a request by email with potential topics for discussion on the attached meeting request template to ma.engagement@gov.ab.ca no later than January 24, 2025.

We generally receive more requests than can be reasonably accommodated over the course of the convention. Requests which meet the following criteria will be given priority for meetings during the convention:

- Municipalities that identify up to three discussion topics related to policies or issues directly relevant to the Minister of Municipal Affairs and the department.
 - It is highly recommended to provide details on the discussion topics.
- Municipalities located within the Capital Region can be more easily accommodated throughout the year, so priority will be given to requests from municipalities at a distance from Edmonton and to municipalities with whom Minister McIver has not yet had an opportunity to meet.
- Meeting requests received after the deadline will not be considered for the convention.

Meeting times with the Minister are scheduled for approximately 15 minutes. This allows the Minister to engage with as many councils as possible. All municipalities that submit meeting requests will be notified at least two weeks prior to the convention as to the status of their request.

Municipal Affairs will make every effort to find alternative opportunities throughout the remainder of the year for municipalities the Minister is unable to accommodate during the convention.

If you encounter any issues with the meeting request template, please email the Engagement Team for assistance.

Engagement Team
Municipal Services Division
Municipal Affairs

Classification: Protected A



RECEIVED
JAN 09 2025
M.D of Pincher Creek

Hello,

We are seeking your help in soliciting nominations of outstanding teachers and educators for the Prime Minister's Awards for Teaching Excellence, for Teaching Excellence in Science, Technology, Engineering and Math, and for Excellence in Early Childhood Education. These long-standing awards celebrate educators for their leadership and their commitment to preparing youth for a digital and innovation-based economy. Anyone can nominate an educator for the award. You can help us raise awareness for the awards by putting up the enclosed posters in areas where people will see it.

As well, you can promote the initiative on your website or social media accounts by using our shareables found in the promotional tools section of the Prime Minister's Awards website <https://www.canada.ca/pm-awards>.

If you have any questions you can email us at primeministersawards-prixdupremierministre@ised-isde.gc.ca.

Thank you in advance for your help in making this initiative an ongoing success!

Kristina Dixie
Manager, Prime Minister's Awards
Innovation, Science and Economic Development Canada / Government of Canada



County of Stettler No. 6 H2a

Box 1270

6602 – 44 Avenue

Stettler, Alberta T0C 2L0

T:403.742.4441 F: 403.742.1277

www.stettlercounty.ca

December 16, 2024

Ms. Rebecca Bligh, President
Federation of Canadian Municipalities (FCM)
24 Clarence Street
Ottawa, ON K1N 5P3

Dear Ms. Bligh,

RE: Non-Renewal of Membership for 2025

The County of Stettler No. 6 wishes to formally notify the Federation of Canadian Municipalities (FCM) of our decision to not renew our membership for the 2025 fiscal year. This decision has been made following careful consideration, and echoes concerns raised by other rural member municipalities.

We believe the FCM has increasingly moved away from adequately representing the unique challenges and priorities of rural municipalities. While we recognize the importance and possibilities of a national body advocating for all municipalities across Canada, we feel the needs and voices of rural communities like ours are being overshadowed by those of larger urban centers. The FCM's mandates and activities appear to prioritize urban issues, leaving rural concerns marginalized and our voice effectively silenced.

The recent annual conference held in Calgary only reinforced these concerns. Many of the topics and discussions were predominantly urban-focused, providing limited value to rural members. Additionally, several members were unable to be accommodated at information sessions that were relevant, as these were oversubscribed and facilities lacked sufficient accommodation. For smaller municipalities with a constrained budget, the significant expense incurred to participate in such conferences is difficult to justify when the outcomes are so unsatisfactory. To face logistical barriers on top of an urban-centric agenda is disappointing and feels like a disregard for the rural members who make the effort to inform and engage.

Our Council believes it is essential membership investments yield tangible benefits and foster inclusivity. Unfortunately, we no longer see these outcomes from our continued participation in the FCM.

We hope the FCM will take these concerns into account to better serve rural municipalities in the future. As always, we are open to engage and for further discussion on the issues and barriers we are experiencing.

Sincerely,

A handwritten signature in black ink, appearing to read "Larry Clarke". The signature is fluid and cursive, with the first name "Larry" and the last name "Clarke" clearly distinguishable.

Larry Clarke, REEVE
County of Stettler No. 6

CC

Rural Municipalities of Alberta
Saskatchewan Association of Rural Municipalities
Association of Manitoba Municipalities
Rural Ontario Municipal Association
Union of British Columbia Municipalities
Fédération Québécoise des Municipalités
Nova Scotia Federation of Municipalities
Union of the Municipalities of New Brunswick
Federation of PEI Municipalities
Municipalities Newfoundland and Labrador



Fw: Municipal affairs

From Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>
Date Thu 2025-01-09 2:40 PM
To Jessica McClelland <AdminExecAsst@mdpinchercreek.ab.ca>

Info

Roland Milligan

Chief Administrative Officer
 M.D. of Pincher Creek No. 9
 Box 279
 1037 Herron Avenue
 Pincher Creek, AB T0K1W0
 Phone: 403-627-3130
 Email: AdminCAO@mdpinchercreek.ab.ca

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From: Phil Burpee [REDACTED]
Sent: January 9, 2025 12:58 PM
To: Tony Bruder <CouncilDiv1@mdpinchercreek.ab.ca>; Rick Lemire <CouncilDiv2@mdpinchercreek.ab.ca>; Dave Cox <CouncilDiv3@mdpinchercreek.ab.ca>; Jim Welsch <CouncilDiv4@mdpinchercreek.ab.ca>; John MacGarva <CouncilDiv5@mdpinchercreek.ab.ca>
Cc: Roland Milligan <AdminCAO@mdpinchercreek.ab.ca>
Subject: Municipal affairs

January 9, 2025

Dear Reeve Lemire and Councillors,

Howdy neighbours. I have one or two things on my mind which I thought it might be timely to share. Situations are shifting underfoot in both Ottawa and Washington these days, and we are by no means immune to these broader events here in Alberta. This is especially the case when we see certain alarming trends coming out of our current provincial government. I've shared my concerns on some of this before, but it's probably worthwhile to update a bit. I'll say that I've had some very good discussions on these matters with my Division 4 representative Jim Welsch both

before and since he came on Council. As always, Jim is thoughtful and seeks to gather any and all pertinent information and data such that he can make the best and most-informed decisions on the subject at hand.

I'd just like to revisit some of the issues coming out of Bill 20, the Municipal Affairs Statutes Amendment Act. I am well aware that Rural Municipalities of Alberta (RMA) president Paul McLauchlin has aired some deep concerns with both the particulars and the broader implications of this bill, especially as it pertains to the integrity of local democratic processes. Last year Roland Milligan did very kindly send me a copy of the subsequent amendments to that act following lots of kicking and screaming from all up and down the province. And here's what it looked like - throw a bunch of fresh shit at the fan and see how far it splatters. Then dial it back a bit till the squawking simmers down. This is an old political trick - go way out in left field to the crazy zone, then angle back towards the plate when the reaction gets too hot. The problem is that it doesn't mask the underlying intent, which for this UCP government is clearly the centralization of power in Premier and Cabinet. This flies in the face of everything rural peoples in Alberta have been striving towards for the past hundred years from the UFA on down through Wildrose. Popular representation and legislative power is meant to be built from the grassroots and up towards the centre - not the other way around. Danielle Smith and the UCP obviously hanker to flip that entirely around bass-ackwards.

Similarly, Bill 18, the Alberta Priorities Act, seeks to undermine the ability of municipalities to directly access federal grants and ~~programs before they~~ pass the sniff test up in Edmonton. This is such a blatant hissy-fit manoeuvre against Ottawa and a bald-faced effort to fit any and all municipal funding into the ideological slot of the provincial government that it's laughable. This is best articulated by Wetaskiwin mayor Tyler Gandam, president of Alberta Municipalities, who rightly asks how any municipal initiative could be against 'provincial priorities' since all municipalities are, by definition, Albertan, populated by Albertans. Plus it introduces another entire level of bureaucracy between people's needs and their ability to fulfill them. Basically this bill is a crock, and another haywire example of a provincial government power grab.

Now, one of the stupidest things I've heard recently is from a Pincher Creek Town Council announcement of support for the proposed Grassy Mountain coal mine. And this ties in with these other elements of governmental skulduggery. In the announcement Council claims to not be environmental experts, so they don't want to venture an opinion one way or the other - even though there is a whole ream of information available, including from government biologists, which amply highlight the environmental risks. But then they go on to miraculously claim economic

expertise and tout the many economic benefits as promised by Northback, and ultimately that obnoxious Aussie cow Gina Rinehart who runs the whole show. The point is that decision-making bodies such as Town Council are supposed to gather appropriate expert information so that they can make an informed decision - not just stick a wet finger up in the air and see which way she blows. On top of which the AUC itself has already debunked both the environmental and economic claims put forward by the proponent to such extent that they denied the original development request - until Minister Brian Jean 'sent them a note' and suddenly the zombie is back. Mark my words - you will see Premier and Cabinet monkey around with municipal discretion on this file and disregard the real concerns of water users all down through the Oldman/Saskatchewan river systems.

So keep your eyes open, Councillors, and keep your wits about you. The people running things uptown there are not what we would recognize as traditional conservatives. They're shysters and panderers to big money, intent on grabbing power and disenfranchising the people's voice. Stay united within the RMA and speak clearly and loudly for your ratepayers. And don't take candy from strangers!

We place our trust in you.

All the best for 2025,

Phil Burpee

A black rectangular redaction mark covering the signature area.